

KEYNSHAM TOWN COUNCIL

Minutes of the Defibrillator Working Party meeting held on Thursday 28th April 2022 at 6.30 p.m. in the Town Council Offices

PRESENT: Councillors C Brennan, D Biddleston, C Fricker and B Simmons

IN ATTENDANCE: Dawn Drury (Town Clerk)

1. ELECTION OF CHAIRMAN

Councillor B Simmons was elected Chairman of the Working Party for the duration of the Working Party.

2. MEMBERSHIP AND TERMS OF REFERENCE

The Membership and Terms of Reference of the Working Party were noted.

3. APOLOGIES FOR ABSENCE

There were none.

4. DECLARATIONS OF INTEREST

Cllr Simmons declared an interest as a B&NES Councillor in respect of the financial input that he has had in the past with various defibrillators (Civic Centre, St. John's Church and Community At 67).

5. DISPENSATIONS

There were none.

6. DEFIBRILLATOR LOCATIONS

The Working Party searched the following defibrillator databases to ascertain the location of current defibrillators in Keynsham.

[The National Defibrillator Database | \(nddb.uk\)](https://www.nddb.uk)

[AED Defibrillator UK Locations | Find an AED / Defibrillator \(heartsafe.org.uk\)](https://www.heartsafe.org.uk)

Defibrillators are currently located at:

1. The Keynsham Masonic Hall, Bath Road
2. Keynsham Civic Centre – The Space entrance on Temple Street
3. Keynsham Leisure Centre – Temple Street
4. *The Royal British Legion – Charlton Road (this cabinet is empty as the defibrillator has been lost).

5. Keynsham Rugby Club, Crown Fields, Bristol Road
6. The Chocolate Quarter, Charter House, Somerdale Road
7. St Monica's Trust, Block B, The Chocolate Quarter, Trajectus Way
8. Community At 67, Queens Road
9. St. John's Church, the High Street
10. B&NES Recycling Depot (1)
11. B&NES Recycling Depot (2)

*This needs urgent attention. A Temporary Out of Use sticker will be applied until the defibrillator is replaced.

The defibrillators above are just those that are registered with the Ambulance Service and recorded on an AED locator site. There may be more.

When registered with AED Defibrillator UK all defibrillators' details are recorded as follows: -

Address

Postcode

What3words location

Latitude & Longitude

AED Storage system e.g., cabinet

AED Position: e.g., wall mounted, on a post, within a building.

Access Availability of AED: e.g., 24/7 unrestricted

Limited access times (if applicable)

Type of AED at location e.g., Make and model

Local Ambulance Service: South West Ambulance Service (SWAS)

RESOLVED:

That the Town Clerk plot all defibrillators on one Parish Online map ready for the next meeting.

Councillors discussed possible locations for future defibrillators to be installed as follows:

Manor Road Pavilion (note this could probably be installed as part of the Air Ambulance Scheme, the Town Clerk will investigate)

Chandag Road Chemist

Keynsham Cricket Club

Wellsway Academy gym

Longmeadow Road Shops

School locations

Keynsham Football Club

Outside church buildings

Outside doctor's surgeries

Outside the Health Centre on St. Clements Road

Further location suggestions to be emailed to the Town Clerk for adding to the list.

7. FOLLOW ON ACTIONS:

RESOLVED that at a future meeting:

- (i) Councillors are allocated current defibrillators to visit to ascertain who manages the cabinet/defibrillator and the name of a Guardian appointed to undertake regular checks. Obtain make and model details, battery expiry dates and defibrillator end of life information from the owner. Decide which Councillors will visit which defibrillators.*
- (ii) From the Town Council defibrillator Parish Online map ascertain current areas of coverage and target coverage areas requiring defibrillator installation.*
- (iii) Formulate a timeline for the installation of more defibrillators ensuring that the town is covered evenly.*
- (iv) Consider the financing of additional defibrillators including grant funding opportunities that may be promoted to community groups.*
- (v) Consider holding some defibrillator training events for Councillors, staff and residents.*
- (vi) Consider a communication plan as follows:*

List methods of informing residents of their nearest defibrillator, including distribution of defibrillator postcode business cards.
Display of defibrillator mapping poster.
Provide regular news updates on installation of new defibrillators (suggestion that Councillors on the Defibrillator Working Party take turns to write a regular article for the Keynsham News).

8. DATE OF NEXT MEETING

The Working Party's next meeting be held on a date to be arranged in May 2022.

SIGNED..... DATE.....

(CHAIRMAN)