

KEYNSHAM TOWN COUNCIL

Minutes of the Finance & Policy Committee meeting held on Tuesday 15th November 2022 at 6.30pm in the Baptist Church, Keynsham

PRESENT: Councillors C Fricker, B Simmons, H MacFie, A McGuiness, D Biddleston and A Halliday

IN ATTENDANCE: Ian Kent – Responsible Financial Officer

83. APOLOGIES FOR ABSENCE

Cllr Deb Cooper gave her apologies.

84. DECLARATIONS OF INTEREST

There were none.

85. DISPENSATIONS

There were none.

86. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the Finance Committee meeting held on 11th October 2022 (previously circulated) be confirmed as a true record and signed by Cllr H MacFie (Vice Chairman).

87. PUBLIC PARTICIPATION

There was none.

88. TO NOTE AND RECEIVE UPDATES ON THE FOLLOWING DELEGATED ACTIONS TAKEN SINCE THE TOWN COUNCIL MEETING ON 18TH OCTOBER 2022

RESOLVED:

It was noted that the following sums (incl VAT) were paid:

- i. £810 to Acorn Access for the cherry picker to undertake the survey of the Chapel steeple*
- ii. £259.89 to purchase a portable rechargeable battery PA for the Youth Centre*
- iii. £169.30 to reimburse Abi (Youth Leader) who used her own credit card to buy refreshments and items for the Youth Centre launch parties*

- iv. *£769.20 to EDF for energy costs relating to last year's Winter Festival that was due in advance of the next Town Council meeting*

89. FINANCIAL MONTHLY REPORTS

RESOLVED:

- i. *To recommend to Town Council to approve the monthly financial reports*
- ii. *The update regarding the unreconciled charge was noted*

90. BUDGET REQUESTS FROM OUTSIDE BODIES

RESOLVED:

- i. *To recommend to Town Council to approve the applications from Dial-A-Ride and Keynsham In Bloom but to defer the decisions regarding KeynshamNow and Keynsham Music Festival to the next Town Council meeting due to lack of backing information.*
- ii. *That any surplus for KeynshamNow at the end of this financial year to be transferred to the Earmarked Reserve for KeynshamNow*

91. GRANTS BUDGETS 2023/2024

RESOLVED:

To recommend to Town Council that the grants budgets be increased by 5% for 2023/2024 to £23,100 for general community grants and £15,750 for environmental grants.

92. BUDGET ITEMS 2023/2024

RESOLVED:

To recommend to Town Council that the following budgets are agreed for 2023/2024:

- i. *Litter/dog bins - £3,000*
- ii. *Ground Maintenance training - £5,000*
- iii. *Staff and Councillor training - £7,000*
- iv. *Youth training - £5,000*

93. SUBSCRIPTIONS 2023/2024

RESOLVED:

To recommend to Town Council to approve the list of subscriptions for 2023-2024.

94. DIRECT DEBITS 2023/2024

RESOLVED:

To recommend to Town Council to approve the list of direct debits for 2023-2024.

95. WORKNEST (FORMERLY ELLIS WHITTAM) – CHANGE IN THE RATE OF LEGAL EXPENSES INSURANCE (LEI)

RESOLVED:

To defer the decision on the budget for 2023/24 to the next Town Council meeting.

96. TREE WORKS REPORT

RESOLVED:

To recommend to Town Council to instruct B&NES to carry out the works at the quoted estimates.

97. DATE OF NEXT MEETING

RESOLVED:

That the next meeting is Tuesday 6th December 2022 at 6.30p.m. in the Baptist Church.

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Chairman

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Date