

KEYNSHAM TOWN COUNCIL

Minutes of the EATH Committee meeting held on
Wednesday 5th October 2022 at 4.00 pm in the Town Council office

PRESENT:

Councillors: D Biddleston, A Greenfield, C Brennan

IN ATTENDANCE:

Dawn Drury – Town Clerk
Katherine Sears – Deputy Town Clerk
Beth Whalley
Nigel Williams
Ric Davison
Jude Cron

23. APOLOGIES

Cllr A Beaumont

24. DECLARATIONS OF INTEREST

There were none

25. DISPENSATIONS

There were none

26. RECORD OF PREVIOUS MEETINGS

RESOLVED:

The Minutes of the EATH meeting held on 7th September 2022 were confirmed as a true record and were signed by Cllr Biddleston.

27. BUDGET SHEET FOR KEYNSHAM WINTER FESTIVAL

Budget for KWF was reviewed. Note was taken that the invoice for the barrier hire this year was £600 less than back in 2019 when the last full size festival was held. Also noted that we have secured £200 of sponsorship from local businesses.

RESOLVED:

Draft budget was received and noted.

28. KEYNSHAM WINTER FESTIVAL

a) Procession Plans

Starting at the new Community Christmas Tree in Memorial Park. Discussed that the model air balloons are likely not to be able to fly as they do not have sufficient risk assessments in place which are required by BANES Council.

A request was made that the Christmas Tree be lit.

Rev Stephen M'Caw to lead the dedication of the new Community Tree, with a blessing and there will be an introduction by Cllr Biddleston.

Procession to leave the park at 6.15pm. Consisting of local groups such as girl brigade, Phoenix Youth Theatre, scouts, participants of the workshops.

Procession led by Father Christmas and the winner of the colouring competition who will switch on the Christmas Lights at each lamppost with a 'magic wand'.

Procession to move up Bath Hill and along the High Street, finishing at the Stage position on the High Street in front of St John's Church, where the choir will sing.

Road closure on Temple Street has been refused by BANES, TC appealing the decision.

RESOLVED:

TC to appeal decision on road closure for Temple Street

DTC to try and contact Town Crier

Nigel Williams to confirm that the Choir will sing by the tree.

b) Entertainment Programme

Main Stage:

Welcome by Cllr Stephenson McGall and Cllr Wait, followed by presentation of winners of colouring competition and announcement of the best decorated shop window competition.

Entertainment from St John's Choir Phoenix, Razzmataz, Heidi-Marie Dance and KLOGS.

The Space:

Ric has confirmed that the entertainment programme is in hand and he confirmed capacity of audience in The Space as 100.

RESOLVED

Update received and noted.

DTC to confirm whether the library can be used for dressing rooms for acts in The Space.

DTC to confirm timings for Main Stage.

Cllr Biddleston to confirm whether Johnny G and JoJo Sparkles can compere the Main Stage.

Ric to confirm his entertainment programme in The Space.

Cllr Biddleston to contact Ballet Bristol and confirm whether they are definitely attending.

Nigel Williams to confirm that St John's Church will sing for the lighting of the Christmas Tree and then open the entertainment programme on Main Stage.

c) St John's Church, Baptist Church and other community group activities

St John's Church have school performances and are offering tea & coffees.

Baptist Church has the Brass Band playing and teas & coffees.

Methodist Church has Keynsham Voices singing and teas & coffees.

RESOLVED:

Update received and noted.

d) Fun Fair Update

TC to appeal road closure decision as this affects the location of Funfair.

e) Stall Update

Uptake on stalls this year has been really good, very popular. Fear Hall is booked out and only a few spaces on Market Walk left. Map produced to show the stall location on Market Walk.

The Key Centre is an option this year for Children Activities and a place to warm up is needed, face painting and stalls selling predominantly children's items.

RESOLVED:

Information received and noted.

DTC to contact Studio Meraki for a children activity for the Key Centre.

f) Colouring Competition and Photo Board

Big thanks to Jude for producing her two colouring competitions.

Jude will liaise with Kelvin about the space to make the photo board.

RESOLVED:

Colouring competition design received.

DTC to scan and produce the finished colouring sheet and distribute to all Infant/Junior schools by 24th October.

Agreed for Jude to spend approx. £20 on materials for the production of photo board.

g) On the Night Competitions

RESOLVED:

Cllrs Biddleston and Brennan to judge the window competition at 4pm on the afternoon of the Festival, DTC to invite managers from Sainsburys and Waitrose to accompany judges.

Stall holders to have a Christmas Jumper competition, Cllr Brennan to judge.

DTC to locate shield from winner of best window display 2021– possibly Coco Hair Design.

h) Pre-event Workshops

Workshops confirmed for 19th November, Committee shown pictures of the items the children will make.

The cost for attending workshops was discussed, agreed to keep the same as last year at £2.50 per child.

RESOLVED:

£2.50 per child for the workshop.

DTC to design marketing material, publicise and take bookings.

i) On the Night Workshops

TimeOut will be open for Cake and Cookie decorating workshop. Youth workers will run.

RESOLVED:


Information received and noted.

29.DATE OF NEXT MEEING

RESOLVED:

That the next Committee meeting will be held on Wednesday 9th November 2022 at 4.00p.m. in the Town Council office.

The meeting finished at 5.30 p.m.

Signed: 
(Chairman)

Date: *9th November, 2022*