

# KEYNSHAM TOWN COUNCIL

Minutes of the EATH Committee meeting held on  
Wednesday 9<sup>th</sup> November 2022 at 4.00pm in the Town Council office

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## PRESENT:

Councillors: D Biddleston, A Greenfield, C Brennan, H Macfie, B Simmons

IN ATTENDANCE: Katherine Sears – Deputy Town Clerk

Nigel Williams

Ric Davison

Jude Cron

Not Present: Cllr A Beaumont, J Wallcroft

## 30. APOLOGIES

*No Apologies but it was noted that Cllr Biddleston has received the resignation of Cllr Alex Beaumont from the EATH Committee. It was agreed to take this matter to Town Council to appoint a new member.*

## 31. DECLARATIONS OF INTEREST

*There were none.*

## 32. DISPENSATIONS

*There were none.*

## 33. RECORD OF PREVIOUS MEETINGS

**RESOLVED:**

*That the Minutes of the EATH meeting held on 5<sup>th</sup> October 2022 were confirmed as a true record and were signed by Cllr Biddleston.*

## 34. BUDGET SHEET FOR KEYNSHAM WINTER FESTIVAL

**RESOLVED:**

*The draft budget was received and noted.*

## 35. KEYNSHAM WINTER FESTIVAL

### a) Procession Plans

*Starting at the new Community Christmas Tree in Memorial Park the Procession will be made up of the Marching Band from Air Cadet Squadron 93, Chuffy the Train carrying Father Christmas and the colouring competition winners. Phoenix Youth Theatre, children from the Lantern Workshop, Heidi Marie Dance Academy and Razzmatazz will follow the train.*

*The Church bells will ring until 6.20pm.*

*Revd Nigel Williams to lead the dedication of the new Community Tree, with a blessing and there will be an introduction by Cllr Biddleston.*

*Procession to leave the Memorial Park at 6.15pm.*

*Stewards from the Rotary and Keynsham Hockey Club will help with the Procession. We are purchasing light rope to aid it and keep the children safe.*

*The winner of the Colouring Competition will "light" the Christmas lights as they pass with the wand.*

*Procession to move up Bath Hill and along the High Street, finishing at the Stage position on the High Street in front of St John's Church, where the Choir will sing one or two carols.*

*DTC to look into washable spray paint for the curbs on High Street.*

**RESOLVED:**

***That the information be received and noted.***

## **b) Community Christmas Tree & St John's Tree**

*Christmas Tree for St John's Church being delivered on 18<sup>th</sup> November.*

*Community Christmas Tree – delivery to be confirmed. DTC to keep chasing for delivery date, BANES Parks Department to support with planting.*

**RESOLVED:**

***That the information received and noted.***

## **c) Entertainment Programme**

*Main Stage:*

*Welcome by Cllr Stephenson McGall and Cllr Wait, followed by presentation of the winners of the colouring competition and announcement of the best decorated shop window competition.*

*Entertainment from Two Rivers Primary School, Razzmataz, Heidi-Marie Dance, Phoenix Youth Theatre and KLOGS.*

*The Space:*

*Ric has confirmed the entertainment programme, featured in the KWF programme.*

**RESOLVED**

***Update received and noted.***

## **d) St John's Church, Baptist Church and other Community Group activities**

*St John's Church have some crafts stalls, choir and are offering teas & coffees.*

*Baptist Church has the Brass Band playing and teas & coffees.*

*Methodist Church has Keynsham Voices singing and teas & coffees.*

**RESOLVED:**

*Update received and noted.*

#### **e) Fun Fair Update**

*Payment received from Charles Porter.*

**RESOLVED:**

*Update received and noted.*

#### **f) Stall Update**

*Looking for Vegan food vendor as we have had a late cancellation from the Vegan Mexican. Cllr Brennan agreed to contact some.*

**RESOLVED:**

*Information received and noted.*

*DTC to confirm new Vegan food vendor.*

#### **g) Colouring Competition and Photo Board**

*Colouring Competition closes this week, good number of entries, about 20 in each age category. Will continue to push on social media until Friday.*

*Discussion took place about public voting system but it was felt that those with larger families might be too much at an advantage, so no public vote.*

*Jude has made a fantastic start on the photo board, hopefully completing this weekend.*

**RESOLVED:**

*Update received and noted.*

#### **h) On the Night Competitions**

*Christmas jumper competition for traders, they have all been notified of this, Cllr Brennan to judge on the night.*

*Waitrose and Sainsbury Managers to be invited to judge the Christmas Window displays along with Cllrs Brennan and Biddleston. This competition to be advertised on the High Street, Market Walk and Temple Street.*

*The Award Shield is back in KTC offices ready for engraving.*

**RESOLVED:**

*Information received and noted.*

#### **i) Pre-event Workshops**

*Workshops sold out extremely quickly and operating a waiting list.*

*Discussed whether to consider increasing the cost next year, potentially.*

**RESOLVED:**

*Information received and noted.*

#### **j) On the Night Workshops**

*TimeOut will be open for Cake and Cookie decorating workshop. Youth Workers will run this event.*

*External company booked for a craft make and take station in the Key Centre.*

**RESOLVED:**

*Information received and noted.*

**36. BUDGET ITEMS 2023/2024**

*Each budget was discussed, it was questioned why some weren't increasing even with inflation and increased costs.*

New Code – Coronation Event – May 2022 - **£10,000**

4114 – Winter Festival – (2022/23 £9,000) – **2023/24 £15,000**

4112 – Bandstand Events – (2022/23 £8,000) – **2023/24 £8,000**

4127 – New Events General (2022/23 £2,500) – **2023/24 £3,000**

4101 – Christmas Lights – (2022/23 £7,000) – **2023/24 £7,000**

4113 – Community Networking Event – (2022/23 £150) – **2023/24 £250**

4108 – Arts General (including Arts Newsletter) – (2022/23 £3,500) – **2023/24 £3,500**

4048 – Keynsham News 4 Editions (2022/23 £10,000) – **2023/24 £12,000** – currently seeking new quotes for producing.

4754 - Mosaics (coming from CIL) – (2022/23 £2,500) – **2023/24 £2,500**

4103 – Business Forum – (2022/23 £1,500) – **2023/24 £2,000**

4115 – GWR Display Posters (Restricted GWR Earmarked Reserves) (2022/23 - £1,000) – **2023/24 £1,500**

4109 - Remembrance Parade (2022/23 £1,000) – **2023/24 £1,000**

**RESOLVED:**

*To be taken to Town Council for discussion and approval.*

**37. DATE OF NEXT MEETING****RESOLVED:**

*That the next Committee meeting will be held on Wednesday 7<sup>th</sup> December 2022 at 4.00p.m. in the Town Council office.*

The meeting finished at 5.00 p.m.

Signed: .....  
(Chairman)

Date: .....