

KEYNSHAM TOWN COUNCIL

Minutes of the Defibrillator Working Party meeting held on Monday 18th July 2022 at 5 p.m. in the Town Council Office

PRESENT: Councillors C Brennan, D Biddleston, C Fricker and B Simmons

IN ATTENDANCE: Dawn Drury (Town Clerk) and Katherine Sears (Deputy Town Clerk)

12 **APOLOGIES FOR ABSENCE**

There were none.

13 **DECLARATIONS OF INTEREST**

There were none.

14 **DISPENSATIONS**

There were none.

15 **RECORD OF PREVIOUS MEETINGS**

RESOLVED:

That the Minutes of the Defibrillator Work Partying meeting held on Monday 6th June 2022 be confirmed as a true record and signed by the Chairman.

16 **DEFIBRILLATOR UPDATE**

a) Current defibrillators in the town

Discussion took place around the locations of the defibrillators following Councillor findings.

Masonic Hall – Only available during bar opening times and situated behind the bar.
Keynsham Cricket Club have one outside by the disabled parking bay.

The Town Clerk reported that the defibrillator outside the Civic Centre is missing, suspecting that it has been stolen as all the paperwork is also missing. The ambulance service and police are to be notified. Cllr D Biddleston said he would also chase this up with the ambulance service.

RESOLVED:

Cllr D Biddleston to follow up with ambulance service with regards to the missing/used defibrillators outside the British Legion and the Civic Centre.

DTC to report the missing defibrillator from Civic Centre to the police.

Update the spreadsheets detailing the locations and information of defibrillators in the area.

b) The British Legion defibrillator

Discussion about the defibrillator that is missing from outside the Royal Legion, unsure whether it was stolen or used. Cllr D Biddleston said he would follow up with the ambulance service.

Discussed the recommendation for Town Council to consider replacing this defibrillator.

RESOLVED:

To recommend to Town Council to replace the defibrillator at this site at next Council Meeting

c) Heartsafe & Great Western Air Ambulance Charity

£2000 has been requested for a new defibrillator and outside cabinet for outside the Manor Road playing fields.

Cllr C Fricker spoke about the Great Western Air Ambulance open day that he attended. That it was very interesting, inspiring and informative. A talk was given by the paramedics, who are highly qualified and deal with a variety of incidence from RTAs, heart attacks to serious falls.

RESOLVED:

To recommend to Town Council to purchase this defibrillator for Manor Road playing fields.

17 **DEFIBRILLATOR LOCATIONS**

RESOLVED:

To contact Churches and chemists as these have been deemed as suitable locations for defibrillators.

18 **DEFIBRILLATOR DATA RECORDING SHEET**

RESOLVED:

Spreadsheet updated with information gathered by Cllrs.

Cllr C Brennan will visit the following sites for the information on their defibrillators:

- ***B&NES Recycling Depot x 2***
- ***Tesco***
- ***Wellsway School***
- ***Keynsham Police Station***
- ***Keynsham Leisure Centre***

Cllr D Biddleston will visit the following sites for the information on their defibrillators:

- ***St John's Church***
- ***Almeda Facilities***

DTC to contact the Frys Bowling Club for their details.

19 FOLLOW ON ACTIONS:

Cllr Biddleston to write an article for Keynsham News Autumn edition, to be sent to Deputy Town Clerk by Wednesday 20th July ready for publishers deadline.

RESOLVED that the following actions points will continue to be discussed/actioned at a future meeting:

- (i) To continue to visit all existing defibrillators and ascertain who manages the cabinet/defibrillator. Obtain make and model details, battery expiry dates and defibrillator end of life information from the owner.*
- (ii) Formulate a timeline for the installation of more defibrillators ensuring that the town is covered evenly.*
- (iii) Consider the financing of additional defibrillators including grant funding opportunities that may be promoted to community groups.*
- (iv) Consider holding some defibrillator training events for Councillors, staff and residents.*
- (v) Potential tracker system to locate missing machines.*

20. DATE OF NEXT MEETING

The Working Party's next meeting to be held on Monday 19th September 2022 at 5.00p.m. in the Town Council office.

SIGNED..... DATE.....

(CHAIRMAN)