

KEYNSHAM TOWN COUNCIL

Minutes of the Defibrillator Working Party meeting held on Monday 25th October 2022 at 6.30p.m. in the Town Council Office

PRESENT: Councillors C Brennan, C Fricker and B Simmons

IN ATTENDANCE: Katherine Sears (Deputy Town Clerk)

21 **APOLOGIES FOR ABSENCE**

Cllr D Biddleston

22 **DECLARATIONS OF INTEREST**

There were none.

23 **DISPENSATIONS**

There were none.

24 **RECORD OF PREVIOUS MEETING**

RESOLVED:

That the Minutes of the Defibrillator Work Party meeting held on Monday 18th July 2022 be confirmed as a true record and signed by the Chairman.

25 **DEFIBRILLATOR UPDATE**

a) Current defibrillators in the town

Discussion took place around the locations of the defibrillators following Councillor findings.

Cllr Brennan gave information found on defibs at Recycling Centre, Wellsway School, Hawthorn Court.

RESOLVED:

Update the spreadsheets detailing the locations and information of defibrillators in the area.

b) The British Legion defibrillator

The Deputy Town Clerk reported that the defibrillator outside the British Legion is now replaced, fitted and registered.

RESOLVED:

Information received and noted.

c) Heartsafe & Great Western Air Ambulance Charity

RESOLVED:

Agreed at Town Council to purchase a defibrillator for Manor Road Pavilion once the maintenance work is completed.

26 DEFIBRILLATOR LOCATIONS

No defibrillators found at any chemists in the area.

RESOLVED:

Spreadsheet updated with new information on locations and guardian details.

To contact Churches as these have been deemed as suitable locations for defibrillators.

New map showing current 18 to be produced for next meeting.

Cllr Brennan to enquire at Waitrose and Police Station.

DTC to contact Churches, Frys Bowling Club, Football Club and Wellsway main school for more information on theirs.

27 DEFIBRILLATOR DATA RECORDING SHEET**RESOLVED:**

Information recorded on spreadsheet.

28 PROMOTION OF TOWN COUNCIL DEFIBRILLATOR WORK**RESOLVED:**

Information received and noted.

New map to be produced for next meeting, to be reviewed for marketing and public advertising of locations.

Article will be written for the Spring edition of the Keynsham News.

29 FOLLOW ON ACTIONS:

RESOLVED that the following actions points will continue to be discussed/actioned at a future meeting:

- (i) To continue to visit all existing defibrillators and ascertain who manages the cabinet/defibrillator. Obtain make and model details, battery expiry dates and defibrillator end of life information from the owner. Decide which Councillors will visit which defibrillators.*
- (ii) Formulate a timeline for the installation of more defibrillators ensuring that the town is covered evenly.*
- (iii) Consider the financing of additional defibrillators including grant funding opportunities that may be promoted to community groups.*
- (iv) Consider holding some defibrillator training events for Councillors, staff and residents.*
- (v) To consider a defibrillator budget for 2023/24.*

30. DATE OF NEXT MEETING

It was agreed that there was no need for a next meeting at this time.

SIGNED..... DATE.....

(CHAIRMAN)

DRAFT