

KEYNSHAM TOWN COUNCIL

Minutes of the Capital Projects Committee meeting held on Monday 7th November 2022 at 6.30pm in the Town Council Office, Keynsham

PRESENT: Councillors – Dave Biddleston, Deb Cooper, Clive Fricker, Andy McGuinness, Brian Simmons and Andy Wait

IN ATTENDANCE: Dawn Drury – Town Clerk and Alan Jenner – Assistant Town Clerk

23. APOLOGIES FOR ABSENCE.

There were none.

24. DECLARATIONS OF INTEREST.

There were none.

25. DISPENSATIONS.

There were none.

26. RECORD OF PREVIOUS MEETINGS.

RESOLVED:

That the Minutes of the Capital Projects Committee meeting held on 8th September 2022 (previously circulated) be confirmed as a true record and signed by the Chairman (Councillor D Cooper).

27. PUBLIC PARTICIPATION.

There was none.

28. CAPITAL PROJECTS REVIEW.

RECOMMENDED

- (i) *That Town Council approve and confirm the Capital Projects budget for 2023/2024*
- (ii) *That the Town Clerk provide Council with more information in respect High Street Shop Front £40,000 (CIL) at the Town Council December meeting.*

29. COMMUNITY ASSET TRANSFERS.

RESOLVED:

- (i) *To note that the purchase of the two community assets is moving forward and Council just await the transfer of documents, which is hoped will be done in the next few months.*

The Assistant Town Clerk reported that some investigation needs to be undertaken in respect of the derelict stone building on the site of The Paddock. It is believed that this was possibly a garage then potting shed in its past life.

He is also investigating information in respect of perimeter walls and responsibilities in respect of upkeep.

It was reported that the monkey puzzle tree was planted by the Civic Society.

30. UPDATE ON CAPITAL PROJECTS.

a) Keynsham Cemetery

RESOLVED:

- (i) *To note that the crack in the stonework at the edge of the window on the East Chapel has increased in size considerably since May of this year. This may be due to the long dry period that we have had over the summer. Photos have been sent to the Architect working on our chapel repairs and he has estimated an approximate movement of 10 mm and has recommended that Mann Surveyors, who worked on the previous issue with this section of the Chapel, be called back as soon as possible to look at possible underpinning work.*

An archaeological watch will be in place whilst the form of support and braces is undertaken.

- (ii) *To note that this chapel repair may be costly and may require a Historic England Chapel Restoring Grant.*

Councillor Biddleston asked whether the Bier should be re-homed in the coach museum. The Town Clerk will investigate this.

b) Manor Road Pavilion

RESOLVED:

To note that we are currently awaiting a full quote for the refurbishment of the Pavilion by C Pearce. An initial estimate that does not include everything amounts to £46,560. Once the full quote is received it will be presented to Finance and Policy Committee for a recommendation to full Council in December.

30. DATE OF NEXT MEETING.

To note that a meeting will be arranged as required.

31. EXCLUSION OF PRESS AND PUBLIC.

RESOLVED:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. Item 12 of the agenda - to progress sensitive issues.

32. OFFICE MOVE.

RESOLVED:

- (i) That the information in the written confidential report be received and noted.*
- (ii) That discussion points for the meeting on 8th November be approved.*

The meeting ended at 7.40 p.m.

..... (Chairman) Dated: