

D Cooper.

## KEYNSHAM TOWN COUNCIL

### Minutes of the Finance & Policy Committee meeting held on Tuesday 10th January 2023 at 6.30pm in the Baptist Church, Keynsham

PRESENT: Councillors C Fricker, B Simmons, H MacFie, D Biddleston, D  
Cooper, A McGuinness and A Halliday

IN ATTENDANCE: Ian Kent – Responsible Financial Officer, Dawn Drury – Town Clerk

#### 112. APOLOGIES FOR ABSENCE

There were none.

#### 113. DECLARATIONS OF INTEREST

Cllr B Simmons declared his interest in Keynsham Dial-a-Ride.

#### 114. DISPENSATIONS

There were none.

#### 115. RECORD OF PREVIOUS MEETINGS

**RESOLVED:**

*That the Minutes of the Finance & Policy Committee meeting held on 6<sup>th</sup> December 2022 (previously circulated) be confirmed as a true record and signed by Cllr D Cooper (Chairman).*

#### 116. PUBLIC PARTICIPATION

There was none.

#### 117. TO NOTE AND RECEIVE UPDATES ON THE FOLLOWING DELEGATED ACTIONS TAKEN SINCE THE TOWN COUNCIL MEETING ON 13<sup>TH</sup> DECEMBER 2022

**RESOLVED:**

*The delegated action was noted.*

*D. Coyle*



**118. FINANCIAL MONTHLY REPORTS**

**RESOLVED:**

*That the reports for month 8 were approved whilst the reports for month 9 were deferred until the next Town Council meeting.*

**119. FLAGSTONE INVESTMENTS**

**RESOLVED:**

*The update on investments was received and noted.*

**120. TOWN COUNCIL BUDGET 2023-2024 & BACKGROUND INFORMATION**

**RESOLVED:**

*The budget items were received and noted and recommended to Town Council to approve the same.*

*The Committee debated the recommendation of a precept level and resolved to recommend to Town Council for a precept increase of 3%. The Committee agreed that the enhanced services and grants provided in the upcoming budget provided value for money based on the precept increase.*

**121. AMAZON PRIME ANNUAL SUBSCRIPTION**

**RESOLVED:**

*The Committee agreed that the Town Council should subscribe to an annual Amazon Prime Business Account.*

**122. INTERNAL AUDIT 2022-2023**

**RESOLVED:**

*The update on the Internal Audit and date for the next audit were received and noted.*

**123. INSURANCE OF THE PADDOCK AND FOX AND HOUNDS CONSERVATION LAND**

**RESOLVED:**

*The information was received and noted.*

**124. ANNUAL RISK ASSESSMENT (Management) REVIEW 2023/2024**

**RESOLVED:**

*The Annual Risk Assessment Review was considered and noted and recommended to Town Council to approve the same.*

D Cooper

125. PUBLIC SECTOR DEPOSIT FUND FACT SHEET NOVEMBER 2022

RESOLVED:

*The fact sheet was considered and noted.*

126. CIL NOTIFICATION

RESOLVED:

*The notification was received and noted, it was confirmed that the amount was not allocated or restricted.*

127. EDF UTILITY FIXED TERM CONTRACT – 1<sup>ST</sup> APRIL 2023 – 31<sup>ST</sup> MARCH 2025

RESOLVED:

*The information was received and noted.*

128. DATE OF NEXT MEETING

RESOLVED:

*The date of the next meeting is Tuesday 7<sup>th</sup> February 2023 at 6:30pm in the TOWN COUNCIL OFFICE.*



.....  
Chairman

7<sup>th</sup> Feb 2023

.....  
Date

