

KEYNSHAM TOWN COUNCIL

Minutes of the EATH Committee meeting held on
Wednesday 8th February 2023 at 4.00pm in the Town Council office

PRESENT:

Councillors: D Biddleston, A Greenfield, C Brennan

IN ATTENDANCE: Katherine Sears – Deputy Town Clerk
Ric Davison
Jude Cron

Not Present: Cllr J Wallcroft

48. APOLOGIES

Cllr B Simmons and H MacFie.

49. DECLARATIONS OF INTEREST

All attendees declared interest in Keynsham Music Festival.

50. DISPENSATIONS

There were none.

51. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the EATH meeting held on 7th December 2022 were confirmed as a true record and were signed by Cllr Biddleston.

52. REVIEW OF KEYNSHAM WINTER FESTIVAL 2022 BUDGET

RESOLVED:

To note the Draft Budget presented at the meeting. All expenditure was now listed. More time was required to reconcile the income from stall holders and sponsorship now that the new RFO is in position on the KTC staff.

53. REVIEW OF SPRING SHOW 2023 DRAFT BUDGET

To note that money has been saved by booking Safe and Sound for first aid rather than St Johns Ambulance. More sponsorship income received than estimated. Discussed around whether we were charging enough for sponsorship but as this the first time organising this event it was deemed a good starting point.

Cllr Greenfield raised the query about whether Council staff time should be included in the budget for the preparation and running of events.

JWB

RESOLVED:

That the Draft Budget be received and noted.

The DTC to investigate the query about Council staff time when event planning.

54. KEYNSHAM SPRING SHOW Saturday 25th March 2023

- i) *Schedule of classes and categories*
Reported that entries have already started to come in through our online entry form. Judges for each of the categories are confirmed. Cllr Biddleston would like to judge the Arts & Handicraft section with Jude.
- ii) *Marketing*
 - a. *Programme*
Programme has been printed (250 copies) pushing for people to use the digital version as more economically friendly. All present were happy with the quality and content of the programme and liked that it wasn't glossy.
Suggestion for next year that a page could be a "plantable page"
 - b. *Banners*
RESOLVED: 3 banners to be purchased from Company C
 - c. *Farmer's Market*
Stall reserved for 11th Feb and 11th March. Cllr Biddleston, Greenfield and Brennan to help on the day.
Suggestion for bunting to be used to decorate our stall.
RESOLVED: QR codes to be laminated to encourage less paper schedules being handed out
- iii) *Stalls*
List of stalls provided. Mixture of local businesses selling local produce, hand selected to make sure there is a good variety of products. No charge for stalls as first time putting this event on. Excellent up take with a waiting list currently in place.
- iv) *On the Day Workshops*
- v) *Flower arranging – free make and take – run by Saltford and Keynsham Floral Club.*
Pottery – free Roman oil lamp workshop – run by Allen from ArtSpace.
Cookie & Cupcake decorating – run by the Timeout Youth Service.
- vi) *Bunny Trail*
To be in place from 17th March until 14th April to cover the Spring Show and Easter holidays. Twelve different businesses involved. All bunnies have been decorated by the residents of Abbeyfield Residential Home.
Suggestion that maybe next year we could have an Easter Window Display competition.
- vii) *Colouring Competition*
Big thanks to Jude for designing two beautiful colouring competitions. They have gone out to all Keynsham Schools on 8th February, ready for half term. Deadline is 17th March; this will give us a week to judge them ready for them all to be displayed at the Spring Show. The winners will be notified prior to Show so that they can have their prizes presented.

RESOLVED:

That the information be received and noted.

DWB

55. WARM SPACES

St John's no longer doing their Warm Spaces. KTC still pushing all other locations on social media. Local knitters have made over 26 blankets and children's clothes which have been taken to the Warm Spaces locations.

RESOLVED:

Verbal update received and noted.

56. CORONATION EVENT

- i) *Entertainment
The Pram – Music man is booked.*
- ii) *Commemorative Mugs
Discussion around the sizes of the mugs as the Jubilee ones were deemed to be too small.*
- iii) *Stalls
Local organisation groups and charities have been invited to be involved.*
- iv) *Games/Children's Races
Coronation Medals for winners of children's traditional races.
BANES have agreed for us to line paint the grass in Memorial Park.*
- v) *Bands/Music*


RESOLVED:

*DTC to look into Morris Dancers or May Pole Dancers for entertainment.
DTC to enquire whether Beefeater Bear is available plus one other Union Jack act – stilt walker preferred.
DTC to obtain the sizes of the mugs.
DTC to order the medals and equipment for Children's Games
DTC to invite the Keynsham Brass Band to play.*

57. DATE OF NEXT MEETING

That the next Committee meeting will be held on Wednesday 8th March 2023 at 4.00p.m. in the Town Council office.

The meeting finished at 5.10 p.m.

Signed: 
(Chairman)

Date: 8th March 2023

