

# KEYNSHAM TOWN COUNCIL

Minutes of the EATH Committee meeting held on  
Wednesday 6<sup>th</sup> September 2023 at 4.00pm in the Town Council office

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## PRESENT:

Councillors: D Biddleston, M Burton, H MacFie, A Greenfield, C Brennan and C Davis

## IN ATTENDANCE:

Katherine Sears – Deputy Town Clerk  
Kate Ward – Business & Community Engagement Officer

## 44. APOLOGIES

*Apologies received and accepted from Jude Cron and Ric Davison.*

## 45. DECLARATIONS OF INTEREST

*Cllr MacFie declared an interest in the Community Christmas Tree at St John's Church.*

## 46. DISPENSATIONS

*There were none.*

## 47. PUBLIC PARTICIPATION

*There was none.*

## 48. RECORD OF PREVIOUS MEETINGS

### RESOLVED:

*That the Minutes of the EATH Committee meeting held on 26<sup>th</sup> July 2023 be confirmed as a true record and signed by the Chairman.*

## 49. KEYNSHAM NEWS

Quotes and options discussed.

### RESOLVED:

*To recommend to Full Council that we cease producing Keynsham News in its current format and that we consider the options of a wraparound or double page spread in the Keynsham Voice.*

## 50. KEYNSHAM WINTER FESTIVAL 24<sup>th</sup> NOVEMEBR 2023 DRAFT BUDGET

### RESOLVED:

*Draft budget received and noted.*

## 51. KEYNSHAM WINTER FESTIVAL 24<sup>th</sup> NOVEMEBR 2023

### a) Road Closure

*DTC confirmed that the road closure application has been confirmed by BANES and that it is the same as the previous year.*



Also confirmed that Dial-A-Ride will be extending their service to cover the Queens Road area and Somerdale.

**RESOLVED:**

**Update received and noted.**

**b) First Aid and Security**

First Aid provision is booked with St John's Ambulance as in previous years.

Security to be provided by Safe and Sound. They have been notified that the Festival will include MakeSpace and are happy to cover this area.

**RESOLVED:**

**Update received and noted.**

**c) Fun Fair Update**

Site visit completed with Charles Porter. Confirmed locations of Helter-Skelter, Ferris wheel and teenage thriller ride. Agreed 10% increase to £825 from them.

**RESOLVED:**

**Update received and noted.**

**d) Site Layout**

Main stage to be situated at the St John's church end of the High Street. Plans for a climbing wall on Charlton Road have been submitted BANES, we await confirmation.

Site visit from BANES, the police and first aid confirmed that a limited amount of stalls on the High Street are permitted.

Most the stalls will be in Fear Hall and Market Walk.

MakeSpace will be used for a "Snowball Fun" area as a new activity.

Elsa and Ana meet and greet to be situated by the St Church.

The new Santa Grotto to be situated Temple Street end.

**RESOLVED:**

**Update received and noted.**

**e) Procession Plans**

6pm meet in Memorial Park by Bandstand, DTC to organise lighting for this area.

Organise into the order of procession, marching band at the front.

6.15pm leave Memorial Gate, merge with Chuffy (or Santa's Float) who will be in Bath Hill car park with winner of colouring competition.

6.30pm arrive at stage. Presentation of competition winners (colouring and window display) Countdown to turn on lights on tree, St John's Church choir sing carols, then entertainment starts on the stage. DTC to invite the Chair of BANES again, Cllr Sarah Moore. Stage will be compered by James and Lewin from TimeOut.

**RESOLVED:**

**Update received and noted.**

**f) St John's Christmas Tree**

**RESOLVED:**

**Cllr MacFie to send across quotes for tree and tree giveaways.**



**g) Entertainment Programme**

3 local stilt walkers have been booked.

Youth Team, Lewin and James to compere the stage and after the dance schools have performed, there will be young people performing original Christmas songs and covers. Ric to manage the entertainment in The Space.

Pop up choirs on Market Walk

**RESOLVED:**

*Update received and noted.*

**h) Stall Update**

Really great number of applications received.

**RESOLVED:**

*DTC to confirm the stalls who have been successful.*

*DTC to offer Crumbs and other businesses behind the stage a 50% discount.*

*DTC to contact balloon company and offer free stall for balloon arch for the grotto.*

**i) Colouring Competition**

**RESOLVED:**

*Update received and noted.*

**j) Pre-Event Workshop**

**RESOLVED:**

*It was confirmed that the workshops are to be £5 per session. 3 sessions of 10 children on 18<sup>th</sup> November, held at MakeSpace.*

*DTC to promote and take bookings for the sessions.*

**k) Window Display Competition**

*Cllr Brennan and Cllr Biddleston to judge the windows.*

**RESOLVED:**

*DTC to invite the two platinum sponsors to be judges.*

*DTC to confirm the date of the judging.*

**l) Living Christmas Tree give away.**

**RESOLVED:**

*Agreed for the same number of giveaway trees as last year – 50 in total.*

*A quote has been sought for these.*

**m) Sponsorship Update**

**RESOLVED:**

*Update on sponsorship received and noted, exceeded the budget for sponsorship and have secured two platinum sponsorships for the Christmas Tree and Santa's Grotto.*

**52. KEYNSHAM RE-LOVED EVENT**

**RESOLVED:**

*Update received and noted, 2 confirmed charity shops and 5 upcycle companies.*

*Venue is Fear Hall and catwalk is being borrowed from St John's Church.*

*Becky Barnes, a sustainable stylist is happy to do a presentation and compere the catwalk.*

*DTC to look into the possibility of a £50 raffle prize for the day.*

*DWB*

**53. HERITAGE OPEN DAYS**

**RESOLVED:**

*Update received and noted, Keynsham Through Time event; launches tomorrow.*

**54. SOMERDALE GATES**

**RESOLVED:**

*Update received and noted that this will be taken to full Council.*

*DTC to follow up with Taylor Wimpey as to when the gates will be painted.*

**55. FOOD AND DRINK FESTIVAL**

**RESOLVED:**

*Decided that this should be an in-house event rather than use the external company.*

*Discussed this could be a week event with satellite events throughout town.*

**56. ANIMALS ARE NOT PRIZES**

**RESOLVED:**

*Letter from resident received and noted.*

*Cllr Biddleston to reply to the resident. DTC to confirm with the fun fair that no stalls are to give away animals as prizes.*

**57. DATE OF NEXT MEETING**

**RESOLVED:**

*That the next EATH Committee meeting be held on Wednesday 4<sup>th</sup> October 2023 at 4.00 p.m. in the Town Council office.*

The meeting finished at 5.45 p.m.

Signed: .....  
(Chairman)

Date: 4/10/23.....