

KEYNSHAM TOWN COUNCIL

Minutes of the EATH Committee meeting held on
Wednesday 4th October 2023 at 4.00pm in the Town Council office

PRESENT:

Councillors: D Biddleston, M Burton, H MacFie and C Davis

Public: Jude Cron

IN ATTENDANCE: Katherine Sears – Deputy Town Clerk

58. APOLOGIES

Apologies received and accepted from Cllr Brennan, Greenfield and Rev'd A Gardiner.

59. DECLARATIONS OF INTEREST

Cllr MacFie declared an interest in the Community Christmas Tree at St John's Church.

Cllr Biddleston declared an interest in KLOG and Dial-a-ride.

Cllr Davis declared an interest in Swan Network

Cllr Burton declared an interest in Community @67

60. DISPENSATIONS

There were none.

61. PUBLIC PARTICIPATION

There was none.

62. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the EATH Committee meeting held on 6th September 2023 be confirmed as a true record and signed by the Chairman.

63. BUDGET ITEMS

RESOLVED:

The following budgets for 2024/2025 are recommended to Full Council.

Newsletter - DTC to provide quote for bi-monthly adverts in Keynsham Voice for Feb 2024 onwards, this to dictate the budget required.

Events General £5000

Christmas Lights £7500

Business Forum £1000

Winter Festival £15,000

Arts General £3,500

Remembrance Parade £1,500

Community Networking Event £500

Community Video £200

GWR Posters £1,500
Bandstand Events £8,000
Spring Show £2,000
Good Citizen Awards £500
Timeline & Mosaics to come from CIL £25,000
Community Resilience Fund £2,500

64. KEYNSHAM WINTER FESTIVAL 24th NOVEMBER 2023 DRAFT BUDGET

RESOLVED:

Draft budget received and noted.

65. KEYNSHAM WINTER FESTIVAL 24th NOVEMBER 2023

a) Timeline

RESOLVED:

Update received and noted.

b) Programme and Marketing

Cllr Biddleston has offered to be interviewed on KTCRfm to promote the event.

RESOLVED:

Update received and noted.

c) Site Layout

Confirmed that we are also now using the foyer of the Leisure Centre as another indoor market area.

RESOLVED:

Update received and noted.

d) St John's Christmas Tree

It was decided to discuss this item at the end, as Cllr MacFie needed to leave and has declared an interest so didn't wish to partake.

e) Entertainment Programme

Main Stage programme is confirmed. Elsa and Ana meet and greet confirmed.

RESOLVED:

Update received and noted. DTC to confirm with Ric on the entertainment programme in The Space.

f) Colouring Competition

Jude has produced lovely colouring templates for the two age categories.

RESOLVED:

Received and noted. JC to send over the Infant version.

g) Information Desk

RESOLVED:

Cllr Burton to man the desk 6pm to 6.30pm. Cllr Davis and Jude have also offered. DTC to check with Cllr Greenfield and other Councillors.

h) Window Display Competition

RESOLVED:

Confirmed judging will take place on Monday 20th November, with Cllr Brennan and Biddleston. DTC to chase answers from platinum sponsors.

66. KEYNSHAM RE-LOVED EVENT

RESOLVED:

Update received and noted. Event coming together well, really good interest on social media, 7 confirmed stalls and models all confirmed for the 2 fashion shows at 12 and 2pm.

Cllr MacFie left the meeting.

67. KEYNSHAM'S BIG PICNIC

RESOLVED:

The Committee are keen for this to be an event next year and include a 'Teddy Bears Picnic'.

DTC confirmed that it would be a choice between this event and the previously discussed event "Eats and Arts" due to staff time and budget restrictions.

This is to be an agenda item for the next Committee meeting to discuss further.

68. CHARITY AND COMMUNITY GROUP FORUM

RESOLVED:

Agreed that this would be good to bring back. A great opportunity to share knowledge & expertise, network and talk to other groups.

Cllr Burton to draft an email to the charities and community groups to gauge interest and to ask when support is required.

69. CHRISTMAS TREE AT ST JOHNS

The quotes presented were discussed.

RESOLVED:

DTC to request again, a picture of what would be our tree from Company B and also confirmation that our pit and location is suitable for them to deliver and install. If they cannot complete these requests within a week then proceed with Company A.

70. DATE OF NEXT MEETING

RESOLVED:

That the next EATH Committee meeting be held on Wednesday 8th November 2023 at 4.00 p.m. in the Town Council office.

The meeting finished at 5.45 p.m.

Signed:
(Chairman)

Date: