

KEYNSHAM TOWN COUNCIL

Minutes of the meeting of the Grants Committee held in the Town Council office, Temple Street, Keynsham, on Wednesday 14th June 2023 at 7.30 pm.

PRESENT: Councillors S Alenshasy, D Biddleston, C Davis, C Fricker and A Greenfield

IN ATTENDANCE: Katherine Sears, Deputy Town Clerk

1. **APPOINTMENT OF CHAIRMAN**

It was RESOLVED that Councillor Dave Biddleston be appointed Chairman of the Committee for the Municipal Year 2023/2024.

2. **APPOINTMENT OF VICE CHAIRMAN**

It was RESOLVED that Councillor Clive Fricker be appointed Vice Chair of the Committee for the Municipal Year 2023/2024.

3. **MEMBERSHIP**

That the Committee's membership for the Municipal Year 2023-2024, as agreed by the Town Council on 23rd May 2023 be received and noted.

Membership

Councillors S Alenshasy, D Biddleston, C Brennan, C Davis, C Fricker, A Greenfield, and M Woodward.

To note that Cllr M Woodward has since resigned from Keynsham Town Council.

4. **APOLOGIES FOR ABSENCE**

Apologies from Councillor C Brennan were received and accepted.

5. **DECLARATIONS OF INTEREST**

The following personal interests were disclosed.

Councillor D Biddleston expressed an interest in respect of the following grant applications: - 2386 Air Cadets, Bereavement Keynsham Support, Community at 67, Explorers Scouts, St. John's Church, KLOGS.

Councillor C Davis expressed an interest in respect of the following grant application: - Swan Support Network.

Councillor C Fricker expressed an interest in respect of the following grant application: - KTCRfm and Friends of Manor Road Community Woodlands.

6. DISPENSATIONS

RESOLVED:

There were none.

7. TERMS OF REFERENCE

RESOLVED:

To inform full Council that no amendments to the Terms of Reference are required by the Grants Committee.

8. CONFIRMATION OF MINUTES OF MEETING HELD ON 1st MARCH 2023

RESOLVED:

That the Minutes of the Grants Committee held on Wednesday 1st March 2023 (previously circulated) were confirmed as a true record and signed by the Chair.

9. KEYNSHAM TOWN COUNCIL 4 YEAR PLAN

RESOLVED:

To inform full Council that no amendments to the 4 year plan are required by the Grants Committee.

10. UPDATE ON GRANTS UNCLAIMED FROM 2022/23

St John's PTA's grant application was taken to Full Council where it was deemed that the receipts were not for the originally applied items and that they weren't provided within the correct timescale and therefore the grant will not be paid.

RESOLVED:

Received and noted the update.

11. REPORTS FROM SUCCESSFUL GRANT APPLICATIONS 2022/23

RESOLVED:

Received and noted the letters of thanks from the recipients.

12. ANNUAL GRANT GIVING EXERCISE 2023-2024

Members considered all applications in some detail, with recommended levels of grant being made as appropriate. At the conclusion of the exercise, £23100 was granted through General Grants and £15546.26 was granted through Environmental Grants.

DTC to investigate the applications from Queens Road Methodist Pre-School and St John's Church to determine whether these projects have already been undertaken and expenditure made and if they were, whether they were within this financial year. If they were purchased prior to April 2023, the application will be taken to Finance and Policy Committee for consideration.

RESOLVED:

That the Schedule of Grants (attached) be awarded for the year 2023/2024.

13. **DATE OF NEXT MEETING**

RESOLVED:

That the Committee's next meeting be held on Wednesday 6th March 2024 at 7.30p.m.

The meeting ended at 9.15p.m.

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(Chairman)

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(Date)