

KEYNSHAM TOWN COUNCIL

Minutes of the EATH Extra Ordinary meeting held on
Wednesday 26th July 2023 at 4.00pm in the Town Council office

PRESENT:

Councillors: D Biddleston, M Burton, H MacFie, A Greenfield and C Davis

IN ATTENDANCE:

Katherine Sears – Deputy Town Clerk
Kate Ward – Business & Community Engagement Officer
Ric Davison
Nigel Williams

34. APOLOGIES

Apologies received and accepted from Jude Cron.

35. DECLARATIONS OF INTEREST

There were none.

36. DISPENSATIONS

There were none.

37. PUBLIC PARTICIPATION

There was none.

38. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the EATH Committee meeting held on 5th July 2023 be confirmed as a true record and signed by the Chairman.

39. KEYNSHAM WINTER FESTIVAL 24th NOVEMEBR 2023

a) *Trader Application Form*

RESOLVED:

i) *The cost of a charity stall to be increased to £15 for inside and £10 for outside. All other prices to remain the same.*

ii) *The process to remain the same as last year, with a maximum of 5 charity stalls in Fear Hall.*

b) *Site Location*

RESOLVED:

i) *Location of stage(s) – Main stage to be in same location as last year but entertainment to finish earlier. “Pop Up” entertainment in other suitable stages/areas throughout the night.*

- ii) *Location of stalls – to put some stalls on the High Street if allowed, these stall holders would need to be aware that they would have to park in Ashton Way car park and bring their goods through to the High Street.*
- c) *Procession*
RESOLVED:
(i) *To keep the same start and finish point as last year, starting in Memorial Park and finishing by the Church.*
(ii) *That the Christmas Tree light turn on to be more prominent with a count down.*
(iii) *DTC to confirm whether extra dates for lantern making is possible.*
- d) *Entertainment*
RESOLVED:
i) *DTC to book Ice Fairies and Jack Frost and get quote for Bjorn and Snow Queen.*
ii) *RD has agreed to organise the entertainment in The Space.*
iii) *Verbal update on TimeOut music entertainment received and noted.*
- e) *Fun Fair Positions*
RESOLVED:
It was agreed to have the full Fun Fair as last year including the helter-skelter.
- f) *Pre-Event Workshop*
RESOLVED:
(i) *DTC to finalise whether extra workshop dates can be booked.*
(ii) *It was agreed to increase the cost of the lantern workshop.*
- g) *Community Schedule*
RESOLVED:
That the Communication Schedule be received and noted.
- h) *Sponsorship Update*
RESOLVED:
That the Sponsorship update be received and noted.
40. **UP CYCLE FASHION SHOW**
RESOLVED:
The Update be received and noted.
41. **SPRING SHOW MARCH 2024**
RESOLVED:
That this event be held on 23rd March.
42. **HERITAGE OPEN DAY AT THE CEMETERY**
RESOLVED:
It was confirmed that KTC will be part of the Heritage Open Days and the Cemetery will be open on 17th September 2023 with Allen Richards there to assist the visitors.

43. DATE OF NEXT MEETING

RESOLVED:

That the next EATH Committee meeting be held on Wednesday 6th September 2023 at 4.00 p.m. in the Town Council office.

The meeting finished at 5.50 p.m.

Signed: Date:
(Chairman)

DRAFT