

KEYNSHAM TOWN COUNCIL

Minutes of the Youth Strategy Working Party meeting held on Monday 14th August 2023 at 5.30 p.m. in the Town Council Office

PRESENT: Councillors C Brennan, M Burton and A Halliday

IN ATTENDANCE: Dawn Drury (Town Clerk), Abi Gray (Youth Development Officer)(Leader) and Ibby Kramar (Youth Support Worker) for part of the meeting.

1. ELECTION OF CHAIRMAN

RESOLVED:

That Councillor C Brennan be elected Chairman of the Youth Strategy Working Party until the end of this Municipal Year.

2. ELECTION OF VICE CHAIRMAN

In his absence Councillor A Beaumont was elected Vice Chairman of the Working Party. The Town Clerk will confirm this with Cllr. Beaumont.

RESOLVED:

That Councillor A Beaumont be elected Vice Chairman of the Youth Strategy Working Party until the end of this Municipal Year.

3. TERMS OF REFERENCE

Outside members were discussed and organisations listed within the Terms of Reference will be contacted. The careers lady, Ann Millard, was suggested as a representative from Wellsway Academy. Also, KeynshamNow and TimeOut working closer together.

RESOLVED:

That the Terms of Reference of the Working Party be noted.

Note: That the minutes from the meeting of Thursday 2nd March 2023 and the minutes of this meeting are to be confirmed at the next Youth Strategy Working Party meeting.

4. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor Andy Wait.

5. NOT PRESENT

Councillor Alex Beaumont

6. DECLARATIONS OF INTEREST

There were none.

7. DISPENSATIONS

There were none.

With agreement of those present agenda item 13 was brought forward for consideration

8. YOUTH WORKER SKATEPARK MURAL PROJECT IN SEPTEMBER 2023.

Ibby (Town Council Youth Worker) informed those present that as part of her NVQ level studies assessment she must plan and lead on an activity or event project that needs to be concluded by October 2023. Having consulted the Young People in the Youth Centre, a decision had been made to contract a local street artist to design in conjunction with the TimeOut users a mural to be reproduced on the Skate Park. It has been reported by the Young People that the Skate Park is looking untidy and is often littered with rubbish and some “no littering” signage will also be produced.

In order to raise funds for the mural, a Skate and Scooter event for 11 – 19-year-olds is planned for 1st September 2023. The local Lion’s Club have expressed an interest in being involved by producing the food for the event free of charge and the young people will also be making cakes in advance to sell on the evening. All monies raised will go towards the cost of the mural painting. It was suggested that all cooking takes place in the TimeOut building and then be taken to the park. This could be either cold snacks or something like hot sausage rolls, pasties, or pizzas. First Aid for the event needs to be considered and risk assessments produced.

It is hoped that the Skate and Scooter event will be run by an outside organisation possibly doing a short display and then hosting a competition with prizes for the young people. Cllr Brennan may have some contacts.

An entry fee of £2.00 will be charged. Any expenditure will come from the Youth Activities budget.

RESOLVED:

That the information be received and noted.

9. UPDATE ON YOUTH SERVICE – APRIL 2023 to JULY 2023

- Numbers were presented to the Working Party. No figures were collated for April – May but for the rest of the period 55 different young people have attended the Senior sessions (14 – 19 years) with 23 attending more than 5 sessions. 82 different young people have attended the Friday Youth Club (11 – 14 years) and 21 have attended more than 4 times.

- The activities at the sessions were detailed in the Youth Leaders written report together with an update on staff matters.

The length of the grass at Teviot playing field was mentioned as it makes playing football on outreach nights difficult.

An application will be made through the Police & Crimes Commission funding scheme for funds to pay for daytime activities during the school summer holidays in 2024.

RESOLVED:

To receive and note the data and update on activities in TimeOut during April to July 2023.

10. UPDATE OF PLANS FOR THE YOUTH SERVICE – AUGUST – DECEMBER 2023

Some key activities were verbally updated on including: -

A Summer Garden Party in the garden to the rear of At One (St. John's Church) on 30th August 2023. The space has been offered free of charge and expenditure will be £70 for barbeque food. Activity for 15 -25 young people with 5 staff and 1 volunteer (Maggie). Maggie and Dan have food hygiene certificates and will be cooking the barbeque food. A £2 donation will be requested from the young people attending.

A day trip to Brean Beach Thursday 31st August - 10 a.m. – 6.00 p.m. The Scout mini bus is being used for transport at a cost of approximately £60 including hire and petrol, £40 for sandwiches. Activity for 12 young people with 3 staff. There will be no cost to the young people and places will be allocated on a first come first serve basis. The young people will be asked to bring their own money for ice cream. The Town Council's insurance company have been informed of this trip.

RESOLVED:

To receive and note the verbal update on forthcoming activities in TimeOut – August – December 2023.

11. FEEDBACK FROM NOVA FEST

The event was a great success. Points to be considered for 2024, if the event should be part of the Music Festival: -

- The position of the marquee was not wheelchair accessible due to its location.
- There needs to be more collaboration with KMFA Limited when planning in 2024.
- The date of any activities on the Friday night needs to be checked with other events in the town as this year the launch night clashed with Wellsway Prom night.

- On the Saturday 84 young people attended the event of which 41 were from outside Keynsham. Approximately 252 young people attended the event over the days that it was on - this equates to a cost of approximately £120 per young person.
- The Youth Staff will start submitting bids for funding for next year's event at the end of this year.
- The Workshops were popular and the Bands that performed were great.

RESOLVED:

- (i) *To note that the data has yet to be fully quantified for this event and the completed evaluation will be presented to the Finance and Policy Committee on 12th September 2023.*

12. NOVA FEST BUDGET

RESOLVED:

- (ii) *To note the final budget to the Finance and Policy Committee on 12th September 2023.*

13. PROPOSED SUMMER OUTING TO THE BEACH

RESOLVED:

- (i) *To receive and note the verbal details of a proposed Youth Service day trip to the beach at the end of August 2023.*
- (ii) *To receive and note the draft budget for the trip to the beach.*

14. MUSIC STUDIO PROPOSAL

RESOLVED:

Considered and agreed not to put forward to Council for the following reasons:

- i) *A more informed report on the outline costs was requested.*
- ii) *A question was asked whether the costs were one off payments.*
- iii) *It was questioned if there is an agreement with B&NES for hiring out the Music Studio.*
- iv) *The Working Party would like to see a full business case.*

Note: that an updated proposal will be presented in the future.

15. COOKING SESSIONS UPDATE

RESOLVED:

To note that Tesco food vouchers will not be purchased in the future as it was cheaper to food shop elsewhere and petty cash will be used going forward.

Petty cash will only be used for cooking sessions if the young people get involved and help the Volunteers with the cooking and washing up going forward. The Young People will be encouraged to join in with the cooking activity.

16. DATE OF NEXT MEETING

The date of the Working Party's next meeting is to be confirmed (in December 2023).

SIGNED..... DATE.....

(CHAIRMAN)

The meeting finished at 6.20 p.m.

DRAFT