

KEYNSHAM TOWN COUNCIL

Minutes of the Community Resilience Working Party meeting held on Monday 26th February 2024 at 6.00 p.m. in the Town Council Offices

PRESENT: Councillors D Biddleston, C Brennan and H MacFie

IN ATTENDANCE: Dawn Drury (Town Clerk)

10. APOLOGIES FOR ABSENCE

Cllrs M Burton and C Leonard.

11. DECLARATIONS OF INTEREST

There were none.

12. DISPENSATIONS

There were none.

13. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the Community Resilience Working Party meeting held on Monday 16th January 2024 (previously circulated) be confirmed as a true record and signed by the Chairman.

14. UPDATE ON HAZARDS TASK:

The group discussed the importance of all the various services, stakeholders, organisations offering a place of safety, volunteers and key Community Wardens working together in a time of an incident.

RESOLVED:

- (i) To defer this matter to the next meeting giving Councillors time to work on their allocated incidents/hazards.*
- (ii) That the Town Clerk update Cllr Leonard in respect of the incidents/hazards that she should be working on.*
- (iii) That there be a series of meetings (in the future) to discuss the Community Resilience Plan and how it will work. Meetings will need arranging for:*
 - *Emergency Service Representatives.*
 - *Stakeholders and Contractors (suppliers of equipment).*
 - *Organisations offering a place of safety.*
 - *Volunteers.*
 - *Key Community Wardens.*

15. COMMUNITY VOLUNTEERS LIST

RESOLVED:

To do a call out for volunteers as part of the Town Council Volunteer programme. A Volunteer Week is planned with members of the community being able to express an interest in all types of volunteering associated with the Town Council's activities.

16. LIST OF CONTRACTORS

RESOLVED:

That this task be delegated to office staff and a list of contractors be brought back to the Working Group at a future meeting.

17. GRAB AND GO PACK

RESOLVED:

- (i) That the idea of a Grab and Go postcard with a place for important numbers be approved.*
- (ii) That this matter be deferred until quotes are obtained for a larger number of postcards that may be purchased in conjunction with the Defibrillator postcards which may bring the purchase price down.*

18. COMMUNITY WARDENS

Areas for Community Wardens were discussed as follows: -

Keynsham East

- 2 for Chandag Estate
- 2 for the Hygge Estate

Keynsham South

- 2 for the Meadows
- 2 for Queens Road
- 2 for Bilbie Green
- 2 for Holmoak

Keynsham North

- 2 for Somerdale
- 2 for Broadlands area

- 2 for Central Town
- 2 for Stockwood area

As a starting point Ex-Street Wardens (during COVID) should be contacted and the Councillors should recommend and seek Community Wardens for the areas within their Wards.

RESOLVED:

That Councillors work on creating a Warden list and the matter be discussed at meetings going forward until all positions are filled.

19. SAFE REFUGE PLACES

RESOLVED:

That the Town Council staff contact the Places of Safe Refuge asking for agreement in principle and obtaining the name of a key person/key holder, agreed as per minute no. 22 of the minutes of this Working Group on 22nd January 2024.

20. ORGANISATIONS OFFERING SUPPLIES & SUPPORT (Not refuge)

RESOLVED:

That this matter be deferred to the next meeting (consider major businesses Waitrose, Tesco, Sainsbury's, Iceland and Poundland).

21. DATE OF NEXT MEETING

RESOLVED:

That the next Working Party meeting be held on Thursday 21st March 2024 at 7.00 p.m. in the Town Council office.

The meeting finished at 7.00 p.m.

SIGNED..... DATE.....

(CHAIRMAN)