

KEYNSHAM TOWN COUNCIL

Notes of the Community Resilience Working Party meeting held on Thursday 25th April 2024 at 7.00 p.m. in the Town Council Office

Notes of this meeting were taken and not official minutes as only two members were present.

To note that Cllr C Leonard is stepping back from this Working Party until further notice due to family commitments.

PRESENT: Councillors M Burton and H MacFie

IN ATTENDANCE: Dawn Drury (Town Clerk)

22. APOLOGIES FOR ABSENCE

Cllrs D Biddleston and C Brennan.

23. DECLARATIONS OF INTEREST

There were none.

24. DISPENSATIONS

There were none.

25. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the Community Resilience Working Party meeting held on Monday 26th February 2024 (previously circulated) be deferred and confirmed as a true record and signed by the Chairman at the next meeting.

26. UPDATE ON HAZARDS TASK:

Cllr MacFie presented his Hazard research and input on the topics of Terrorism and War. Cllr Burton requested a reminder on the topics that he needed to be covering.

27. COMMUNITY VOLUNTEERS LIST

Town Council Officers are working to create a Community Volunteers list and will undertake induction meetings and DBS checks. A further email specifically requesting Community Volunteers to assist the Council at times of a disaster or hazard will be sent out once the Community Resilience draft document is complete. The Volunteer names will not be included in the document for GDPR reasons.

Cllr Burton said that he would draft a community volunteer message.

28. LIST OF CONTRACTORS

This task still needs to be completed by office staff and a list of contractors supporting the Community Resilience Plan will be brought to a future meeting of the Working Party.

29. GRAB AND GO PACK

In addition to the poster agreed at a previous meeting, a Grab and Go postcard with a place for important numbers will be produced. This postcard will also detail the residents closest place of safety and refuge. This will be sent for printing at the same time as the Defibrillator postcard to reduce costs. Printing quotes will be brought to a future meeting.

30. COMMUNITY WARDENS

Areas for Community Wardens were discussed as follows: -

Keynsham East

2 for Chandag Estate
2 for the Hygge Estate

Keynsham South

2 for the Meadows
2 for Queens Road
2 for Bilbie Green
2 for Holmoak

Keynsham North

2 for Somerdale
2 for Broadlands area

2 for Central Town
2 for Stockwood area

It was suggested that the following Councillors could possibly recommend Community Wardens:

Cllrs MacFie, Greenfield, Biddleston, Burton, Hale and Beaumont.

This matter to be deferred to the next meeting.

31. SAFE REFUGE PLACES

The Town Council staff will contact the Places of Safe Refuge asking for agreement in principle and obtaining the name of a key person/key holder, agreed as per minute no. 22 of the minutes of this Working Party on 22nd January 2024. Staff will obtain an out of hours number. The Safe Places list will be presented at a future meeting.

32. ORGANISATIONS OFFERING SUPPLIES & SUPPORT (Not refuge)

This matter be deferred to the next meeting (consider major businesses Waitrose, Tesco, Sainsbury's, Iceland and Poundland).

Supplies to include blankets, food, water, emergency kits etc., dependent on the disasters.

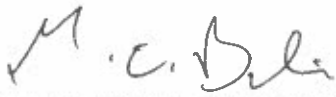
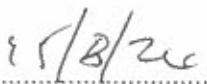
33. FUTURE MEETINGS WITH KEY STAKEHOLDERS

These meetings will be communicated to key stakeholders via Facebook Groups, The Voice, The WeekIn and Town Council Social Media channels.

34. DATE OF NEXT MEETING

The next Working Party meeting will be arranged by Doodle Poll for a date in June 2024. Meeting to be held in the MakeSpace building.

The meeting finished at 7.26 p.m.

SIGNED.......... DATE..........
(CHAIRMAN)

