

KEYNSHAM TOWN COUNCIL

Minutes of the Youth Strategy Working Party meeting held on Tuesday 4th June 2024 at 10.00a.m. in MakeSpace

PRESENT: Councillors Alex Beaumont, M Burton and A Wait

IN ATTENDANCE: Dawn Drury (Town Clerk), Abi Gray (Youth Development Officer)

1. ELECTION OF CHAIR OF THE YOUTH STRATEGY WORKING PARTY 2024 - 2025

RESOLVED:

That Councillor Martin Burton be elected as Chair of the Youth Strategy Working Party for the ensuing Municipal Year.

2. ELECTION OF VICE-CHAIR OF THE YOUTH STRATEGY WORKING PARTY 2024 - 2025

RESOLVED:

That Councillor Alex Beaumont be elected as Vice Chair of the Youth Strategy Working Party for the ensuing Municipal Year.

3. MEMBERSHIP OF THE YOUTH STRATEGY WORKING PARTY 2024 - 2025

RESOLVED:

To note that Councillors Alex Beaumont, Caitlin Brennan, Martin Burton, Andy Halliday and Andy Wait (with Councillor David Brassington as Substitute) have been appointed members of the Working Party for the Municipal Year 2024/2025, as agreed at the Annual Meeting of the Town Council on 21st May 2024.

4. TERM OF REFERENCE – YOUTH STRATEGY WORKING PARTY 2024

RESOLVED:

(i) That the Terms of Reference required one amendment under Membership without Voting Rights. Under the list of members required - to add "to be invited as and when required".

(ii) To recommend to full Council that the amendment to Terms of Reference be approved.

5. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors C Brennan and A Halliday.

6. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Youth Strategy Working Party meeting held on 7th March 2024 be approved at the next meeting.

7. UPDATE ON MONDAY EVENING SESSIONS & ANY JOINT WORKING WITH OUTSIDE AGENCIES/ORGANISATIONS

The Awards for All funding that has been received will be used to extend the Outreach to summer holiday activities including sports/arts, targeted workshops and healthy eating. In hours staffing, external support from outside agencies and sports coach provision for these sessions was discussed in detail.

It is hoped that the sessions will reach 30 – 40 young people.

RESOLVED:

- (i) To receive and note the information on the Monday evening sessions and any joint working with outside agencies as per the report.*
- (ii) That a report on the number of new members that have been signed up to TimeOut following these sessions be brought to the next meeting, together with details as to whether the summer activities have been successful in supporting the young people to integrate into the Youth Club sessions.*

8. YOUTH SERVICE UPDATE

- a) Update on the Centre – facilities and resources.

RESOLVED:

To receive and note the information on the Centre/Facilities.

- b) Update on all activities that have been and are to be provided at the TimeOut Youth Centre between March 2024 – June 2024, including details of workshops.

Activities such as going to the free cinema in the Chocolate Quarter and offering sports on a Friday together with a picnic in the park was explained. A question was raised about having permission to undertake sports in the park and Manor Road playing fields or Kelston play area where there are pitches was suggested. Abi said that the activities need to be a venue that has kitchen facilities so that food/drink can be provided. Also, that not all young people engage in the sport and prefer to be in the Centre hence the staff are split between the park and the Centre.

The Youth Development Officer explained that some of the Young People just want to chill with their friends and do not want to engage in activities that are on offer.

RESOLVED:

To receive and note the verbal update and list of activities.

- c) Update on forthcoming Centre activities and workshops between June – and beginning of August 2024.

Councillors asked for more details on the Bristol Ballroom Trip and this was explained by Abi.

RESOLVED:

To receive and note the information on activities in TimeOut that will happen between June – August 2024.

- d) Update on the sessions:

Abi explained that the recording of attendance data will be much easier once the Upshot software goes live and staff have their training. All young people will be asked to re-register to attend the Centre. A 4-month period will be given to re-register. Holding a separate attendance register for Fire Safety purposes was recommended.

Councillors remarked that there was no comparison data to the previous year and there seemed to be a downward trend in numbers. Councillors asked whether young people could be approached and asked why they have left the Club or are only attending occasionally. A suggestion was made that Abi should liaise with other local Youth Clubs to get details on their youth attendance data and whether they have the same issues.

Abi reported that she had been to Broadlands School promoting the Centre to the students and would be doing a further visit to Wellsway School.

A suggestion was made to open a junior session on a Thursday to perhaps reduce the numbers on a Friday, followed by a senior session as this may help.

RESOLVED:

- (i) *To receive and note the information on sessions in TimeOut including attendance data.*
- (ii) *That in future comparison data provided should show a few months data with a comparison to the same months in the previous year.*
- (iii) *That Councillors receive a demonstration of Upshot at the next meeting.*
- (iv) *That data from Upshot be brought to a future Youth Strategy meeting detailing where the Young People are coming from e.g. areas of deprivation.*

- e) Update on funding applications submitted

RESOLVED:

- (i) *To receive and note the information on funding submissions, including the ones that were not successful.*

- (ii) *That the sum of £19,960 from the Awards for All application can be spent over two years and has flexibility on what it can be spent on and will be dependent on the Young People’s needs. This year, funds will go on the Monday sessions, outreach and holiday activities.*
 - (iii) *That the fact that we have been awarded funding for the Youth Service be reported in The Voice.*
 - (iv) *That a detailed budget be kept showing all expenditure.*
- f) Evaluation Feedback from the Residential in April 2024 including preparation activities/workshops for the 2024 Youth Festival.
- g) Financial data detailing income and expenditure of the Residential costs.

RESOLVED:

To receive and note the report from the Residential in April 2024 and the financial budget information associated with the Residential.

h) Update on plans for the Kaleidoscope Festival

Councillors asked about the costings associated to Hannah’s mentoring for this event. Abi confirmed that she was giving good support but would not be present at the actual Festival and that next year it would not be essential to have her support as she will have given guidance for the Festival for two years.

It is hoped that there will be in the region of 550 young people attending the Festival. The Young People will sign up in advance via a QR code and data will be recorded on Upshot. The same will go for sign up for workshops and an entry wristband will be provided on sign up.

Due to Councillors needing to leave the meeting it was:

RESOLVED:

That Agenda items 6 i, j, k, l, m & n be deferred to the next meeting of the Youth Strategy Working Group.

15. DATE OF NEXT MEETING

The date of the Working Party’s next meeting to be decided via Doodle Poll (meeting to be in early September)

SIGNED..... DATE.....

(CHAIRMAN)

The meeting finished at 11.15 a.m.