

KEYNSHAM TOWN COUNCIL

Minutes of the meeting of the Grants Committee held in the Town Council Office on Wednesday 12th June 2024 at 7.30 pm.

PRESENT: Councillors S Alenshasy, D Biddleston, C Brennan, C Davis, C Fricker, A Greenfield and A Halliday

IN ATTENDANCE: Katherine Sears, Deputy Town Clerk

1. **APPOINTMENT OF CHAIRMAN**

It was RESOLVED that Councillor Dave Biddleston be appointed Chairman of the Committee for the Municipal Year 2024/2025.

2. **APPOINTMENT OF VICE CHAIRMAN**

It was RESOLVED that Councillor Clive Fricker be appointed Vice Chair of the Committee for the Municipal Year 2024/2025.

3. **MEMBERSHIP**

That the Committee's membership for the Municipal Year 2024-2025, as agreed by the Town Council on 21st May 2024 be received and noted.

Membership

Councillors S Alenshasy, D Biddleston, C Brennan, C Davis, C Fricker, A Greenfield, and A Halliday.

4. **APOLOGIES FOR ABSENCE**

There were none

5. **DECLARATIONS OF INTEREST**

The following personal interests were disclosed.

Councillor D Biddleston expressed an interest in respect of the following grant applications: - 2386 Air Cadets, Community at 67, St. John's Church, KLOGS, Keynsham Cricket Club and Frys Cricket Club

Councillor C Davis expressed an interest in respect of the following grant application: - Swan Support Network.

Councillor C Fricker expressed an interest in respect of the following grant applications: - KTCRfm and Friends of Manor Road Community Woodlands.

Councillor C Brennan expressed an interest in respect of the following grant applications: Studio 11, Children's Scrapstore, Golden Oldies and Keynsham Hockey Club.

Councillor A Halliday expressed an interest in respect of the following grant applications: Cotswold Cubs, Queens Road Pre School and Focus Counselling.

Councillor S Alenshasy expressed an interest in respect of the following grant application: Keynsham Twinning Association.

6. **DISPENSATIONS**

RESOLVED:

There were none.

7. **TERMS OF REFERENCE**

RESOLVED:

To inform full Council that no amendments to the Terms of Reference are required by the Grants Committee.

8. **CONFIRMATION OF MINUTES OF MEETING HELD ON 6th MARCH 2024**

RESOLVED:

That the Minutes of the Grants Committee held on Wednesday 6th March 2024 (previously circulated) were confirmed as a true record and signed by the Chair.

9. **LARGE GRANT APPLICATION FORM**

Discussion took place on how to improve the application form and process for the large grants. It was deemed that this should be more in line with the smaller grant process.

RESOLVED:

To add

- *Check box for "Please confirm that statutory obligations under the Equalities Act 2010 have been considered."*
- *Check box for "Our organisation agrees to adopt and follow the ethos of a single use plastics policy (sample policy template attached) and where possible limit the use of single use plastic-based products in its activities."*

- *Include a section for the applicant to explain any financial changes that have occurred since their last application.*

10. **ANNUAL GRANT GIVING EXERCISE 2024-2025**

Members considered all applications in some detail and in line with the grant application policy, with recommended levels of grant being made as appropriate.

At the conclusion of the exercise, £29,912.79 was granted through General Grants and £8,928.00 was granted through Environmental Grants.

Discussions took place around organisations with multiple applications due to sub-sections of the group, it was decided that each application would be discussed on its own merit but that next year there would be a limitation and this will be in the policy for 2025-2026 grant applications.

Committee would like to see the application form next year request the applicant specify whether their request is for an Environmental Grant, detailing reasons, or General Grant.

RESOLVED:

That the Schedule of Grants (attached) be awarded for the year 2024/2025.

11. **DATE OF NEXT MEETING**

RESOLVED:

That the Committee's next meeting be held on Wednesday 5th March 2025 at 7.30pm.

The meeting ended at 10.15p.m.

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(Chairman)

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(Date)