

## NDP Steering Group Meeting Notes Monday 29<sup>th</sup> July 2024 - 7.00 pm

PRESENT: Councillors M Burton, C Davis, C Fricker and H MacFie

IN ATTENDANCE: D Drury (Town Clerk) and A Jenner (Assistant Town Clerk).

### 8. APOLOGIES

There were none.

### 9. DECLARATIONS OF INTEREST/DISPENSATIONS

There were none.

### 10. NOTES FROM MEETING ON 20<sup>th</sup> May 2024

The notes from the meeting on 20<sup>th</sup> May 2024 were received and noted.

### 11. NDP RESIDENTS' CONSULTATIONS

#### **RESOLVED:**

- a) *To note that to date there have been 91 online consultation responses and over 250 were handed out at the Farmers Market together with over a 100 QR codes. Hard copy consultations have been distributed to Doctors Surgeries and there are copies in the locations detailed in the consultation document.*
- b) *That the consultation deadline be extended to 23<sup>rd</sup> August 2024.*
- c) *To note that an article regarding the Resident's Survey, together with the QR code, will be in Keynsham Voice that is delivered to every household and is also online via The Week In.*
- d) *To note that all of the drop in NDP Residents' consultation help sessions have now been completed. However, a further stall has been booked at the Farmers Market on Saturday 10<sup>th</sup> August 2024 and Councillors are asked to help if able to. The staff will also do regular sessions giving out QR codes and consultation documents outside the Library over the next few weeks.*  
  
*Staff are also currently arranging a couple of drop-in sessions in the foyer of the Leisure Centre (dates to be advised).*
- e) *That Councillors promote the consultation to family, friends and complete the survey themselves (as residents). Copies of the consultation document and QR code slips are available in the Town Council office.*
- f) *That the hard copy survey data will be input online externally.*



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- g) That a social media reel be produced covering the NDP topic areas with Cllr MacFie giving an over commentary.*
- h) That details of the resident's online consultation be emailed out to all grant applicant organisations asking them to circulate to their members encouraging them to complete the same.*

## 12. BUSINESS CONSULTATION

### **RESOLVED:**

- a) That a new launch date of the beginning of September be set for the Business Consultation.*
- b) That the consultation last four weeks.*
- c) That no hard copies be printed externally but on request they be printed in house. That lots of QR codes and links to the survey be printed and hand delivered to businesses. That an article be printed in the September Voice and online via The Week In.*
- d) That the consultation message be circulated to Keynsham Virtual High Street members, BS31 business members and other on the business data base.*

### YOUNG PERSON CONSULTATION

#### **RESOLVED:**

*To note that the Young People's Survey will be designed by members of KeynshamNow in either August/September and circulated in October. QR codes to go to Schools and Youth Organisations.*

### CHILDREN'S SURVEY

#### **RESOLVED:**

*To note that copies of this have been delivered to every primary school in Keynsham. The results of these will be added to the result of those collected at the Picnic in the Park.*

### TRAVEL SURVEY

#### **RESOLVED:**

*That the Town Council do not produce their own travel survey, but instead take data from the bus surgery, B&NES Active Travel Survey, GWR data in respect of train users at Keynsham Station plus any data from walking and cycling groups.*



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**13. DATE OF THE NEXT MEETING**

The date of the next meeting be held in September 2024 in MakeSpace and to be arranged by Doodle Poll.

The meeting finished at 7.30 p.m.

Signed:  Date: 19 Sept 24  
(Chair of Steering Group)

