

Extra Ordinary Minutes of the Town Council meeting held on  
Tuesday 17<sup>th</sup> September 2024 in The Space, Market Walk, Keynsham at 7.00 pm.

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PRESENT: S Alenshasy (part of the meeting), D Biddleston, D Brassington, C Brennan, M Burton, E Cannon, C Davis, C Fricker, A Greenfield, H MacFie (Chair) and A Wait.

IN ATTENDANCE: Dawn Drury – Town Clerk  
Alan Jenner – Assistant Clerk

102. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors Alex Beaumont, C Leonard and A Halliday.

103. NOT PRESENT

Cllr Adrian Beaumont.

104. DECLARATIONS OF INTEREST

There were none.

105. DISPENSATIONS

There were none.

106. PUBLIC PARTICIPATION

There were none.

107. DATE OF NEXT MEETING

**RESOLVED:**

*To note that the Town Council's next ordinary meeting is after this Extra Ordinary meeting at 7.30pm.*

108. EXCLUSION OF PRESS AND PUBLIC

**RESOLVED:**

*In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the matter to be transacted agenda items 6 - 9 to progress sensitive issues.*

109. SECTION 106 FUNDING EXPLANATION

HM 15/10/24

For information from research, nationally only 30% of Section 106 received by Unitary and District Authorities is allocated and spent within their communities, the remainder is returned to the Developers.

**RESOLVED:**

- (i) *To note that a verbal update in respect of B&NES Council Section 106 funding was provided, including details of monies relating to Bloor and an explanation from B&NES Council regarding the same. The agreement and time limitations were also explained. This was presented by the Assistant Town Clerk.*

Suggestions were made in respect of the way forward as follows:

- That Keynsham Town Council request a meeting or a presentation from B&NES Council explaining their Sec. 106 spreadsheet and how funds are allocated.
- That Ward Councillors keep in touch with the Monitoring Officer for Sec. 106 funding.
- That the Sec. 106 funding spreadsheet updates are requested regularly from B&NES Council.

No resolutions in respect of the above were made.

Clerk's note – Details on when the Sec 106. statement for 2023 – 2024 will be completed and published will be requested regularly until they are published.

**110. SILVANUS**

**RESOLVED:**

- (i) *The Assistant Town Clerk gave a verbal update in respect of this matter and confirmed that a confidential paper with full details of the verbal update will be presented to Councillors via the Councillors SharePoint.*
- (ii) *Under terms of a tender circulated by the Town Council that the company that has complied with all parts of the tender be appointed for the agreed sum on part 1 of the tender.*
- (iii) *That the unresolved part of the tender be brought back to the Council at a future date.*

*Handwritten signature*  
*15/10/24*

**111. OFFICE LEASE**

For information, negotiations have been undertaken for an extension of the office lease for 10 years with a 5-year break, under financial terms, as per current lease payments with possible permissions for small structural internal alterations to the office. A full written update will be placed in the Councillors SharePoint file.

**RESOLVED:**

- (i) To note the verbal update from the Assistant Town Clerk in respect of this matter.*
- (ii) That Officers proceed to contact B&NES Council and move forward with getting the new lease under the terms discussed in place before the termination date of the existing lease.*

**112. YOUTH FINANCE MEETING**

**RESOLVED:**

*To note that a verbal update on meetings held between the Youth Development Officer, Councillor Andy Wait, Town Clerk and the RFO was received and noted. The outcomes in respect of the agreements made at this meeting, be reviewed regularly at the monthly meeting by Finance and Policy Committee to ensure that the Youth Service monies are spent wisely, and expenditure is kept within budget going forward.*

The meeting finished at 7.30 p.m.

Signed:  (Chairman)

Dated: 

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