

# KEYNSHAM TOWN COUNCIL

Minutes of the Youth Strategy Working Party meeting held on Thursday 3<sup>rd</sup> April 2025 at 10.00 a.m. in the Town Council Office

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PRESENT: Councillors A Beaumont, C Brennan, M Burton, and A Wait. Substitute Cllr D Brassington for Cllr Alex Beaumont

IN ATTENDANCE: Dawn Drury (Town Clerk)

## 46. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Alex Beaumont and A Halliday.

## 47. DECLARATIONS OF INTEREST

*RESOLVED:*

*There were none.*

## 48. DISPENSATIONS

*RESOLVED:*

*There were none.*

## 49. MINUTES OF THE PREVIOUS MEETING

*RESOLVED:*

*That the Minutes of the Youth Strategy Working Party meeting held on Monday 3<sup>rd</sup> February 2025 be approved and signed by the Chairman.*

## 50. FORMING A YOUTH STRATEGY FOR THE TOWN COUNCIL YOUTH SERVICE

The resolutions from the February 2025 meeting were reviewed.

*RESOLVED:*

- (i) Cllr M Burton to circulate the draft Youth Strategy that was produced with the Youth Development Officer.*
- (ii) That a Sub-Committee be formed to look at how to move the Strategy forward, what it should include, who to involve (KeynshamNow, Schools, all young people and organisations supporting the young people that attend our Youth Service). The newly appointed Youth Service Administrative Assistant to assist with the production of the Youth Strategy.*
- (iii) That the production of the Youth Strategy to commence now that the budget is finalised.*

## 51. EVALUATION/FEEDBACK FROM THE KALEIDOSCOPE YOUTH FEST

The resolutions from the November meeting were reviewed.

Councillors were of the opinion that the report was not very satisfactory and could have been more critical.

**RESOLVED:**

- (i) *To receive and note the Evaluation Report in respect of the Kaleidoscope Youth Fest held in July 2024.*
- (ii) *To note that Councillor Burton and Councillor Wait's comments on the Evaluation Report were the only comments submitted. These were received and noted.*

**52. KALEIDOSCOPE YOUTH FEST 2025**

To note that KMFA Limited are managing the funds (£20,000 agreed in the Town Council budget to be spent on infrastructure and workshops for the event) and expenditure on this year's Kaleidoscope Youth Fest 2025. The funds will be handed over from Council once full details of the expenditure are received.

Jade from KMFA will be organising all the workshops for this year's event, James Gay (Youth Support Worker) will be leading on the filming of the event activities. The Town Clerk is to find out about the costs of the Music Contractor for this year's Festival, as it appears that this role has been given to the Town Council's past Music Studio Manager.

Jade will provide an evaluation of the Kaleidoscope Youth Fest 2025 once it is over.

**RESOLVED:**

*That the funding details for this year's Festival be received and noted.*

**53. YOUTH SERVICE UPDATE**

- a) Update on the Centre – facilities and resources.

It was reported in the meeting that the parts of the repair of the table tennis table have been delivered from Germany and the repair is soon to be instigated.

**RESOLVED:**

*To receive and note the information on the Centre/Facilities.*

- b) Update on Monday evening sessions & any joint working with outside agencies/organisations since 3<sup>rd</sup> February 2025.

**RESOLVED:**

- (i) *To note that KMFA are working with the B&NES ACE Team (Bath & North East Somerset (B&NES), the ACE Teams, or Adolescence and Care Experienced Teams) who will support young people from the Monday nights sessions on an Arcadia project for Glastonbury.*
- (ii) *That the remaining £910 from the Awards for All Grant will be spent before the end of May on Sport Coach provision that will not only assist on the Monday night Sessions but also at the Friday Club sessions.*

*To receive and note the information on the Monday evening sessions and any joint working with outside agencies.*

- c) Update on all activities that have been provided at the TimeOut Youth Centre between 3<sup>rd</sup> February 2025 – 21<sup>st</sup> March 2025, including details of workshops.

In respect of the four sessions for Black Culture Celebration, which included cooking, singing and games, as well as discussion of the Bristol Bus Boycott and production of a song about it which will be used in schools across Bristol. For clarification on production of these minutes the song produced was the work of an outside workshop contractor that attend the youth sessions and not a song produced by the young people of TimeOut. A copy of the song is to be sent to the Youth Team in due course.

**RESOLVED:**

*To receive and note the information on activities in TimeOut from 3<sup>rd</sup> February 2025 – 21<sup>st</sup> March 2025*

- d) Update on Centre activities and workshops to be held from 21<sup>st</sup> March 2025.

**RESOLVED:**

*To receive and note the information on activities to be held in TimeOut that will happen from 21<sup>st</sup> March 2025.*

- e) Update on the sessions:

Wednesday night -	7 – 9 p.m. – staffing and activities
Thursday night -	7 – 9 p.m. - staffing and activities
Friday evening –	4 – 6 p.m. - staffing and activities

Data document - including ages of those attending and numbers attending each session.

Concerns were raised that the numbers in the data did not add up.

**RESOLVED:**

- (i) *To receive and note the information on sessions in TimeOut including attendance data.*

(ii) *That data be provided at the next meeting in respect of locations where the attending members live (postcode information only). This is required so that Council can understand what areas the TimeOut is serving.*

- f) Update on any funding applications submitted or to be submitted (including Trail Blazer application, Youth Music Bid, Quartet and Youth Council funding for the next three years).

An application for £5,000 for sport coach support up to July. With some provisions for possible school holiday activities.

**RESOLVED:**

*To receive and note the information on any funding applications submitted or to be submitted.*

- g) Update on financial matters in relation to the running of the Club, including use of petty cash and volunteer cooking sessions.

**RESOLVED:**

*To receive the update on financial matters in relation to running the TimeOut Youth Service including petty cash and volunteer cooking sessions.*

- h) Update on staffing including training undertaken, including an update on the contracted Sports Coach (explaining the need for payment of administration costs and provision of supervision).

To note that Esme is booked to undertake a First Aid course and would also like to undertake solution focused training when this is booked for the new staff that are to be appointed.

**RESOLVED:**

*To receive and note the verbal report on staff, staff training and the contracted Sports Coach.*

- i) Update on Music Studio and one to one music sessions.

**RESOLVED:**

*To receive and note the information on the Music Studio and one to one music sessions.*

## 54. DATE OF NEXT MEETING

**RESOLVED:**

To note that a date is to be arranged by Doodle early June 2025.

The meeting finished at 10.45 a.m.

Signed (CHAIRMAN): ..... Date: .....

DRAFT