

Minutes of the Extra Ordinary Town Council meeting held on  
Tuesday 16<sup>th</sup> September 2025 in The Space, Market Walk, Keynsham  
at 7.00 pm.

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PRESENT: Cllrs Souzan Alenshasy, Alex Beaumont, David Brassington, Edmund Cannon, Martin Burton, Chris Davis, Deb Cooper, Andy Halliday, Caitlin Brennan, Clive Fricker, Caroline Leonard and Hal MacFie

IN ATTENDANCE: Katherine Sears – Deputy Town Clerk & Alan Jenner – Assistant Town Clerk

In the absence of the Chair, the Vice Chair Cllr Alex Beaumont chaired this meeting.

101. APOLOGIES FOR ABSENCE

*RESOLVED:*

*That apologies be received and accepted from Cllr Wait, Cllr Biddleston and Cllr Adrian Beaumont*

102. DECLARATIONS OF INTEREST

There were none.

103. DISPENSATIONS

There were none.

104. PUBLIC PARTICIPATION

There were none.

105. RECORD OF PREVIOUS MEETINGS

*RESOLVED:*

*That the minutes of the Extra Ordinary meeting and Ordinary meeting held on 15<sup>th</sup> July 2025 held (previously circulated), be confirmed as a true record and signed by the Chairman.*

106. DATE OF NEXT MEETING

*RESOLVED:*

*To note that the Town Council's next ordinary meeting is after this Extra Ordinary meeting at 7.30 pm.*

107. EXCLUSION OF PRESS AND PUBLIC

**RECOMMENDED:**

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. Agenda item 8 – 11 to progress sensitive issues.

**108. OFFICE**

**RESOLVED:**

- (i) To receive and note the report on the terms of the office lease that can be renewed.*
- (ii) To resolve to authorise that the Deputy Town Clerk can sign as witness to the Town Council seal on the lease and it be returned to our lawyers for the lease to be completed.*

**109. CEMETERY**

**RESOLVED:**

- i) To receive and note the report.*
- ii) To receive a recommendation from the Capital Projects Committee that the Faculty Application be pursued, application to include all on site dialogue with relevant consultees.*
- iii) That the Faculty Application be continued, with all on site dialogue with relevant consultees.*
- iv) That the Statement of Significance and the Statement of Needs report be noted.*

**110. TIMEOUT PREMISES**

**RESOLVED:**

*To receive an update.*

**111. UPGRADES TO THE MEMORIAL PLAY AREA AND MASTERPLAN FOR KEYNSHAM MEMORIAL PARK**

**RESOLVED:**

- i) To receive and note the written report.*

- ii) *TC or DTC to contact B&NES on behalf of Town Council to express displeasure on lack of progress on the plans for the play area and would like a realistic timescale on the project.*

The meeting finished at 7.16 p.m.

DRAFT