

# KEYNSHAM TOWN COUNCIL

## Minutes of the Finance & Policy Committee meeting held on Tuesday 10<sup>th</sup> March 2026 at 6.30pm in the Town Council Office

PRESENT: Councillors D Cooper, C Davis, H MacFie and Clive Fricker (late)

IN ATTENDANCE: Dawn Drury (Town Clerk)

### **192. APOLOGIES FOR ABSENCE**

***RESOLVED:***

Apologies were received and accepted from Cllr M Burton. Cllrs Leach (formerly Alenshasy) and Brassington not in attendance.

### **193. DECLARATIONS OF INTEREST**

There were none.

### **194. DISPENSATIONS**

There were none.

### **195. RECORD OF PREVIOUS MEETINGS**

***RESOLVED:***

That the Minutes of the Finance & Policy Committee meeting held on 10<sup>th</sup> February 2026 (previously circulated) be confirmed as a true record and signed by the Chairman.

### **196. PUBLIC PARTICIPATION**

There was none.

Cllr Fricker arrived.

### **197. TO NOTE AND RECEIVE UPDATES ON THE FOLLOWING DELEGATED ACTIONS TAKEN SINCE THE TOWN COUNCIL MEETING ON 16 DECEMBER 2025**

In accordance with the Schedule of Delegation approved on 22 April 2021, note the delegated decision made in advance of the January 2026 scheduled payments taken by the Town Clerk in consultation with Members.

***RESOLVED:***

There were none.

**198. UPDATES FROM THE RFO**

***RESOLVED:***

That the updates from the RFO be received and noted.

**199. BUDGET REVIEW REPORT - MONTH 11**

***RESOLVED:***

That the Budget Review report for Month 11 be received and noted.

**200. FINANCIAL MONTHLY REPORTS – MONTH 11**

***RESOLVED:***

- i) That the following financial reports for February 2026 be received and noted.
  - a. Budget Monitoring (Month 11 – February 2026)
  - b. Bank Cash and Investment Reconciliation (Month 11 – February 2026)
  - c. Balance Sheet (Month 11 – February 2026)
  - d. Bank Reconciliations for Cash Books 1 - 9 (Month 11 – February 2026)
  - e. Receipts and Payments Report for Cash Books 1,3,4,6 and 9 (Month 11 – February 2026)
  - f. Bank Statements – Cash Books 1,6,7,8 and 9 and the Public Sector Deposit Fund to follow (Month 11 – February 2026)
  - g. Nominal ledger reports for codes 6000 and 6001, transfers to and from EMR's (Month 11 – February 2026)
- ii) That Cllr Chris Davis to sign the financial papers.

**201. MUSIC STUDIO INCOME AND EXPENDITURE**

***RESOLVED:***

That the Rialtas year to date report provided regarding the Music Studio and the information regarding expenditure, be received and noted.

**202. 2026-2027 PRECEPT**

***RESOLVED:***

That the Precept acknowledgment be received and noted.

**203. FEES AND CHARGES**

***RESOLVED:***

- (i) That the Fees and Charges be received and noted.
- (ii) That the following be recommended to Council:  
Cemetery:

3% increase for all in Parish and Out of Parish.  
Manor Road:  
3% increase for all charges.  
Photocopying:  
Increase of 2 pence per sheet on all photocopying.

**204. PRINTER LEASE**

***RESOLVED:***

- (i)* That the quotes for the printer lease be received and noted.
- (ii)* To recommend to Council to approve quote 3b.

**205. PHONELINE AND BROADBAND CONTRACTS**

***RESOLVED:***

- (i)* That the quotes for the Phonenumber and Broadband be received and noted.
- (ii)* That the Committee recommend quote 3 to the Council.

**206. BASKETBALL COURT**

***RESOLVED:***

- (i)* That the quotes for the basketball courts at Teviot Park be received and noted.
- (ii)* That the Committee recommend to Council to approve the cost of the QU-205027r2 - BAS-030 Heavy Duty Gable End Basketball Unit (Wood Backboard) & half court markings, selected after receiving the Young People's opinions on the options.

**207. TEVIOT PARK PATH**

***RESOLVED:***

- (i)* That the quote for the Teviot Park path be received and noted.
- (ii)* That the Committee recommend to Council to accept the quote.

**208. CEMETERY GROUNDS BOARDS**

***RESOLVED:***

- (i)* That the quotes for the cemetery grounds boards be received and noted.
- (ii)* That the Committee accept quote 1.
- (iii)* That the Committee inform Council of the decision made.

**209. YOUTH FINANCIAL PLANNING – MARCH/APRIL 2026**

***RESOLVED:***

- (i)* That the Youth Planning for March/April 2026 be received and noted.
- (ii)* That the Committee approve the spend on the Youth Planning for March/April 2026.

**210. YOUTH ACTUAL SPEND FEBRUARY/MARCH 2026**

**RESOLVED:**

That the actual spend from February/March 2026 for Youth be received and noted.

**211. DATE OF NEXT MEETING**

**RESOLVED:**

Received and noted that the date and time of the next meeting is **Tuesday 14<sup>th</sup> April 2026** at 6.30 p.m. in the TOWN COUNCIL OFFICE.

The meeting ended at 7.14 pm.

Signed:

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(Chairman)

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Date:

DRAFT