



Contact ndp@keynsham-tc.gov.uk Telephone 0117 9868683

NDP Steering Group Meeting Minutes Wednesday 11th March 2026 – 7.00 pm

PRESENT: Councillors M Burton, D Cooper, C Fricker (Chair) and H MacFie

IN ATTENDANCE: D Drury (Town Clerk) and Alan Jenner (Assistant Town Clerk)

87. APOLOGIES

There were none.

88. DECLARATIONS OF INTEREST

There were none.

89. DISPENSATIONS

There were none.

90. MINUTES OF MEETING ON 3rd November 2025

RESOLVED:

That the minutes of the meeting on 3rd November 2025 (previously circulated) were received and noted and signed by the Chairman.

91. DRAFT NDP DOCUMENT

Officers explained the amendment in the timeline and Councillors present discussed the formation of the NDP Draft Skeleton Document.

Councillors asked for examples of adopted NDP's produced by Towns of a similar size to Keynsham (20,000 plus up to 30,000 to take account of population growth). The Town Clerk will research this and have information for the next meeting.

Councillors discussed ratios of service requirements for population e.g. how many doctors should there be per population numbers. The Town Clerk will research this and provide information at the next meeting.

RESOLVED:

That the verbal update on the NDP be received and noted.



Contact ndp@keynsham-tc.gov.uk Telephone 0117 9868683

92. DATE OF THE NEXT MEETING

RESOLVED:

That the date of the next meeting be agreed by Doodle Calendar (in early/mid June 2026 – to allow for a first draft of the plan to be produced using past data).

The meeting finished at 7.34 p.m.

Signed: *[Signature]* (CHAIR)

Date: *23-9-26*