

NDP Steering Group Meeting Minutes Wednesday 23rd September 2026 – 7.00 pm

PRESENT: Councillors M Burton, D Cooper, C Fricker (Chair), Andy Halliday and H MacFie

IN ATTENDANCE: D Drury (Town Clerk)

1. APOLOGIES

There were none.

2. DECLARATIONS OF INTEREST

There were none.

3. DISPENSATIONS

There were none.

4. MINUTES OF MEETING ON 11TH MARCH 2026

RESOLVED:

That the minutes of the meeting held on 11th March 2026 (previously circulated) were received and noted and signed by the Chairman.

5. DRAFT NDP DOCUMENT

The Steering group discussed the draft Local Plan, reviewed the Assistant Town Clerk's report to Committee, were given copies of a document entitled risks and implications of proceeding with a Neighbourhood Plan prior to adoption of the B&NES Local Plan produced by the Town Clerk, and looked at examples of adopted NDP's from other Town Council's with a population in the region of 20,000. The Alcester and Truro & Kenwyn were considered as good examples.

RESOLVED:

- (i) *That the verbal update on the NDP be received and noted.*
- (ii) *That the Assistant Town Clerk continues to formulate a draft Neighbourhood Plan including the Bristol to Bath Corridor but a plan that will be produced in line with the B&NES Local Plan.*
- (iii) *That previous evidence be audited to decide what is still relevant and what needs to be revisited. Cllr D Cooper offered to assist the Town Clerk with this task.*
- (iv) *That Cllr Burton looks at the Alcester Neighbourhood Plan in more depth and Consult with the Assistant Town Clerk in respect of the same.*
- (v) *The Town Clerk send Councillors the links to example NDP's so that all Steering Group Councillors can send in their views.*

6. **DATE OF THE NEXT MEETING**

No resolution was made in respect of the next meeting date. The Clerk will email the Steering Group members and ask whether they wish to meet in November or wait until early January, by which time the results of the draft Local Plan consultation will be published.

The meeting finished at 7.25 p.m.

Signed: (CHAIR)

Date: