

# KEYNSHAM TOWN COUNCIL

Minutes of the Arts Joint Committee meeting held on Wednesday 10<sup>th</sup> January 2018  
at 10.30 a.m. in the Town Council Offices

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PRESENT: Keynsham Town Councillors J Cron, S Edwards, C Fricker, H MacFie,  
Non-voting Members J Tymkow and R Davison

IN ATTENDANCE: A Cullis (Arts Development – B&NES) and C Scott (Town Clerk KTC)

34. Cllr Fricker was elected Chairman for the meeting.

35. APOLOGIES FOR ABSENCE

Councillors A Crouch, L O'Brien (KTC) and Councillors A Hale and P Myers (B&NES).

36. DECLARATIONS OF INTEREST

There were none.

37. DISPENSATIONS

There were none.

38. CONFIRMATION OF MINUTES

RESOLVED:

That the Minutes of the meeting held on 11<sup>th</sup> October 2017 (previously circulated) be approved as a correct record and signed by the Chairman.

39. PUBLIC PARTICIPATION

There was none.

40. TERMS OF REFERENCE/RE-NAMING OF ARTS JOINT COMMITTEE

The Internal Audit Committee has recommended changes to the Arts Joint Committee Terms of Reference for May 2018. This included removal of voting rights for B&NES Councillors and to consider whether the Committee should be renamed Arts Committee. Some members felt that the engagement and involvement with B&NES was even more important than ever in view of the reduction in funding for Arts Development activities. Others felt that it was inappropriate for B&NES Councillors to vote on matters relating to Town Council expenditure. In response to a question A Cullis said they would research the history and objectives of the Arts Joint Committee and bring back to the next Committee meeting

RESOLVED:

To defer the matter to the next Committee meeting

41. B&NES ARTS DEVELOPMENT

- (a) Ann apologized to the Committee that she had not yet received a draft budget for B&NES and therefore was still unable to confirm whether the £5k grant previously given annually to date to KTC for Arts Grants and the newsletter would continue together with £2500 for KMFA as last year.
- (b) B&NES had procured contractors for the two main Arts Development activities in Somer Valley and Foxhill. As the Committee were aware, B&NES had withdrawn the smaller Arts grants to focus on areas of deprivation and this was now the only Arts funding that B&NES had committed to. Nevertheless, Ann still hoped to be able to retain the amount previously allocated to Keynsham for the coming year.

RESOLVED:

To note the report.

42. TIMELINE PROJECT UPDATE

- (a) Ann produced a sample of the anodised aluminium to be used for the Timeline panels for inspection by the Committee. She also produced the drawings that would be photomechanically printed onto the panels. There would be 9 panels representing the various times in Keynsham's development as follows:

- i) Pre-historic
- ii) Romans
- iii) Saxons & Normans
- iv) 15<sup>th</sup> and 16<sup>th</sup> Century
- v) 17<sup>th</sup> Century
- vi) 18<sup>th</sup> Century
- vii) 19<sup>th</sup> Century
- viii) 20<sup>th</sup>/21<sup>st</sup> Century
- ix) Map showing how Keynsham had developed over the years

(b) Concern was expressed at the wedge shape of each drawing, which reflected the original decision to put the panels on the planters in Bath Hill. Each drawing had different dimensions and now that it was intended to put the panels on the walls of the Riverside development, it was felt that all drawings should be the same size. Ann explained that there was no further budget to recommission the drawings.

(c) The Town Clerk advised that there was a Timeline earmarked reserve but cautioned against using it for recommissioning drawings as the Town Council had set aside the money for the specific purpose of providing matched funding with B&NES to cover the shortfall in installation costs in order that the project could be properly completed.

(d) An alternative suggestion was made that the drawing shapes should remain as they are but should be on rectangular panels of the same size.

(e) A further concern was raised that there were historical inaccuracies in the drawings e.g. GWR and Brunel appeared on 18<sup>th</sup> Century and 19<sup>th</sup> Century panels respectively. The railway did not come to Keynsham until the 1840's and therefore GWR should be in the 19<sup>th</sup> Century panel.

RESOLVED:

- (i) That all panels should be the same size.

- (ii) That Ann request the artist to make minor amendments and bring a quotation back to the Committee for consideration.

#### 43. GWR PROJECT

The Clerk apologised that the clocktower images had not yet been produced. Three quotes had been obtained but they were all on different paper qualities and further investigation was required before a decision could be made. It was reported that all existing posters were now showing signs of water damage and that perhaps the poster cabinets had failing seals. The Clerk said she would investigate and ask the installer to inspect when the new posters were installed.

The Committee were then asked to consider the theme of the next exhibition for July. The Committee discussed changing a few posters as and when and that the display should be an evolving one. The Clerk explained that frequent changing of posters was a logistical and resourcing issue for the Town Council staff in respect of sourcing images, getting them reproduced to the required size and then going to the station to install them. It was also not in the remit of the staff to produce artwork (apart from a What's On poster) and any ideas the Committee came up with for posters had to be supported with artwork. She also pointed out that the Committee had previously agreed that the display would be changed every 4-6 months with the Committee deciding a new theme for each display and that one case was reserved for local events. The themes chosen had to have some connection with the railway and Keynsham. This was part of the original grant application. Changing the whole display once every 4-6 months was the most appropriate deployment of staff resources.

Several suggestions were made including

- a) Commemoration of the 1968 floods
- b) Chocolate – given the chocolate quarter would be opening in the spring
- c) Keynsham Music Festival through the years

RESOLVED:

- (i) The subject of the next display would be Fry's chocolate with images being provided to the Clerk by Members
- (ii) The Clerk would approach St Monica's for sponsorship.

#### 44. ARTS JOINT COMMITTEE BUDGET 2018/19

The proposed budget, also detailing ear-marked reserves was circulated for discussion.

The £5k allocated by the Town Council to the new budget heading general art activities remained unspent this year apart from £250 to cover the cost of the Art newsletter. It was proposed to transfer the surplus into the GWR earmarked reserve for future displays and to allocate £3k from this reserve for 2018/19 GWR expenditure. There was no proposed allocation for general arts activities in 2018/19 given the money had remained unspent this year.

The Town Council had agreed to commit a further £5k to the Timeline reserve towards the installation costs in 2017/18 and no further provision was required for 2018/19. Revenue for sales of the clocktower brochure had been agreed by Council to be put towards general arts activities and £375 forecast for 2017/18 was to be transferred to the General Arts Activities earmarked reserve.

The Town Council had agreed to increase the amount from £6000 to £6500 for bandstand activities for 2018/19 to contribute to the costs of employing an attendant for the season.

Provision had been made for the B&NES Arts grants contribution of £5k but this may not be forthcoming.

There were 3 earmarked reserves which would have opening balances on 1<sup>st</sup> April 2018 as follows:

Arts General activities	£2,225
Timeline Project	£15,286
GWR Grant	£3,501

Ann was asked to return to the Committee with the costs for the artist to change the drawings with a view to allocating money from the Timeline earmarked reserve. In response to a question, it was explained that the approximate installation costs had been budgeted at £30k hence why the Timeline reserve stood at £15,286 as per the matched funding agreed with B&NES. The Town Clerk advised that any decision to allocate some of the reserve towards changing the drawings would need to be a Town Council decision so therefore the Arts Committee could only make a recommendation.

RESOLVED:

To consider the costs for altering the drawings at the next meeting with a view to making a recommendation to Town Council in respect of earmarked reserves.

RECOMMENDATION:

That the draft budget for Arts be agreed by the Town Council.

#### 45. THE SPACE UPDATE

Ric Davison provided an update to the Committee as follows:

- (a) The poster holders supplied by B&NES were crumbling and in need of replacing.
- (b) Previous events at the Space had been a sell-out.
- (c) B&NES had agreed to assist with installation of the live streaming but money was required to cover the cost of the satellite receiver. The specification had been researched and brought up to date. The Clerk said the request would be added to the Town Council Agenda to be published later that day for discussion at the Town Council meeting the following week. It was suggested that St Monica's be asked for a donation as they may wish to use the service for their small on-site cinema
- (d) Henry Normal the poet who works with Mrs Murton and Steve Coogan had been booked for 12<sup>th</sup> May to promote his new book. Other acts includes two touring theatre companies.
- (e) It was proposed to have an event on the first Saturday in July as part of the flood commemoration events in the Chew Valley but he expressed concern that there did not appear to be any overall co-ordination across the region. It was proposed that the Keynsham Orchestra and choir present "Bridge over the Flood". The Clerk advised that there was now a co-ordinator at West of England Rural Network and would put Ric in contact with them.
- (f) Cllr Edwards advised that Just Centre Stage would be performing a music concert in the spring.

46. CURRENT ARTS ACTIVITIES IN KEYNSHAM

Joe Tymkow updated the Committee as follows:

- (i) 24 artists participated in the recent Art Space pop up in Temple Street and approximately £4500 was raised. They would be approaching B&NES to see if they could rent the same space for the next one.
- (ii) He had spoke with Keynsham in Bloom about bottle top art displays throughout Keynsham to include various walls in alleyways. He was advised to approach the shop owners directly for permission.

47. DATE OF NEXT MEETING

RESOLVED:

That the date of the next meeting be scheduled for Wednesday 11<sup>th</sup> April at 10.30 a.m.

The meeting closed at 12.15 p.m.

Signed: ..... Date: .....  
(Chairman)