

KEYNSHAM TOWN COUNCIL

Minutes of the Allotments Committee held on Thursday 13th September 2018 at 7.30 pm in the Town Council Offices.

PRESENT: Councillors D Biddleston, A Crouch, C Duckett and H MacFie
J Lane and T Wadsworth (Keynsham Allotment Association)

IN ATTENDANCE: Dawn Drury – Deputy Town Clerk

1. ELECTION OF CHAIRMAN

NOTED:

That Councillor C Duckett be elected as Chairman for the 2018/19 municipal year.

2. MEMBERSHIP

NOTED:

That the Committee's membership for the municipal year 2018/2019, as below was agreed by the Town Council on 15th May 2018.

Membership

Councillors D Biddleston, A Crouch, C Duckett, H Macfie, B Simmons and K Simmons.

3. TERMS OF REFERENCE

The Terms of Reference for the Committee were noted as agreed at the Annual Town Council Meeting on 15th May 2018

4. APOLOGIES FOR ABSENCE

Councillor B Simmons and Mr B Withyman

5. DECLARATIONS OF INTEREST

There were none.

6. DISPENSATIONS

There were none.

7. PUBLIC PARTICIPATION

There were none present.

7. CONFIRMATION OF MINUTES

RESOLVED:

That the Minutes of the Committee's meeting held on 15th March 2018 were confirmed as a true record and were signed by the Chairman .

8. INSURANCE OF THE ALLOTMENT

RECOMMENDATION TO THE FINANCE AND POLICY COMMITTEE:

That the Town Council DO NOT increase their portion of the rent payable to Mr H J Paget for lease of the allotment, by the sum of £364.00, to allow a reduction in the Allotment Association's contribution of rent by the same sum, giving them funds of £364.00 which they would then use to finance their third party liability insurance.

This decision was made by the Allotment Committee who took into consideration the for the following reasons:-

- The Allotment Association currently have a healthy bank balance of £7256.80
- Allotment holder rents have only increased by £3.00 per year, meaning the total amount payable for an allotment is £14.00, per annum. A sum which is far below other similar allotment sites.
- All allotments on the site are currently rented, with 2 further people on the waiting list, meaning income is at its maximum.

9. HALF-YEARLY REPORT – KEYNSHAM ALLOTMENT ASSOCIATION

A copy of the Allotment Association's half yearly report is attached.

Matters arising from the report:-

- Treasurer's report.

In the minutes of the Allotment Committee dated 15th March 2018, a figure of approximately £9,000 was recorded as being the balance in the Association's bank account at the date of the AGM. However, the figure recorded today is £7256.80, £1743.20 less and expenditure is recorded as totalling £813.30. A question was asked as to where the other monies had been spent and a request was made that the details of this expenditure be emailed to the Deputy Town Clerk.

- Site security

A question was asked about CCTV and it was reported that there is now a shared CCTV system in place that provides coverage of the main gate. This CCTV is wifi accessible by the owner of the CCTV (a neighbour to the Allotments) and the Allotment Association. Many of the allotment holders have now installed their own solar powered security lights.

10. DATE OF NEXT MEETING

RESOLVED:

That the date of the next meeting will be Thursday 10th January 2019 at 7.30 p.m.

The meeting closed at 8.15 p.m.

SIGNED..... (Chairman) DATE.....

DRAFT