

# KEYNSHAM TOWN COUNCIL

Minutes of the Arts Joint Committee meeting held on Wednesday 3<sup>rd</sup> October 2018  
at 10.30 a.m. in the Town Council Offices

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PRESENT: Keynsham Town Councillors J Cron, A Crouch, C Fricker, H MacFie and L O'Brien,  
Non-voting Members J Tymkow and R Davison

IN ATTENDANCE: A Cullis (Arts Development – B&NES) and D Drury (Deputy Town Clerk KTC)

16. APOLOGIES FOR ABSENCE

Councillors S Edwards and Cllr P Myers (B&NES)

17. DECLARATIONS OF INTEREST

There were none.

18. NON DISCLOSABLE PECUNIARY INTERESTS

There were none.

19. DISPENSATIONS

There were none.

20. CONFIRMATION OF MINUTES

RESOLVED:

That the Minutes of the meeting held on 18<sup>th</sup> July 2018 (previously circulated) be approved as a correct record and signed by the Chairman.

21. PUBLIC PARTICIPATION

There was none.

22. B&NES ARTS DEVELOPMENT

Ann reported that B&NES Council have made a decision to finish the Arts service and budget provision and winding down will commence from December 2018. With officer input ceasing on 8<sup>th</sup> February 2019. All financial contributions will cease after this financial 2018/19. This includes the annual grant to Keynsham Town Council and to Keynsham Music Festival. On behalf of B&NES Ann said that it was sad the long term partnership was sadly coming to an end especially as it had been amazing how Keynsham has improved the art provision and activities in the town.

Until the closure of this service Councillor Paul Myers will remain a representation on this Committee. Ann said that she would speak with Paul to ascertain whether there were any political or financial issues or concerns going forward.

In respect of handovers of existing and ongoing projects the following will be in place:  
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**Timeline** – General knowledge and all contact information in respect of this project will be passed onto someone with B&NES Council and the Joint Arts committee will be notified of this person's details in due course.

**Clock Tower Maintenance** – This next maintenance is scheduled for later this month including changing the lighting for a brighter specification. Sebastian will run through any maintenance that is undertaken so that this is recorded for future reference. Councillors reported that there seemed to be a debris/dust internally at the bottom of the Tower and Ann confirmed that she will inform Sebastian that this needs to be checked.

**Arts programme** – The art programme will cease at the end of January 2019. Online information and signposting will be put into place directing individuals to specific arts groups websites.

Councillors thanked Ann and the staff of B&NES Council, who will sadly be losing their jobs due to these cuts, for all the hard work, input and effort that they have put into improving Keynsham's Art activities.

The Committee agreed that with the demise of the B&NES Arts Department that relationships with other B&NES departments (Parks and Open Spaces and Events) needed to be kept strong, to ensure that events and activities may still continue without problems. Ric reported that next year's Music is already booked with B&NES Events for 2019.

## 23. RECOMMENDATION FROM FINANCE COMMITTEE

After considering the recommendation, from the Finance Committee that the unspent surplus from the Arts grants for 2018/19 (projected £2325) should be transferred to a new EMR ringfenced for Arts Grants to be awarded in 2019/2010 by Grants Committee, the Joint Arts Committee.

RECOMMENDED

That any unspent surplus for the Arts grants for 2018/19 (projected £2325) should be transferred to EMR for Arts General Activities.

## 24. ANNUAL BUDGET FOR 2019/20

After reviewing the proposed draft, the Arts budget for 2019/20 it was proposed that the budget allocation should be as follows: -

|      |                        |   |  |
|------|------------------------|---|--|
| 4114 | Arts Grants            | £ | 3,500  |
| 4108 | Art general activities | £ | 500 for newsletter & £2,000 for general art activities |
| 4115 | GWR expenditure        | £ | 1250   |
| 4122 | Bandstand events       | £ | 7500   |
| 4126 | Timeline reserves      | £ | 0  |

TOTAL £14,750

An amendment to this proposal was made as follows: -

|      |                        |   |      |
|------|------------------------|---|------|
| 4114 | Arts Grants            | £ | 0    |
| 4108 | Art general activities | £ | 6000 |
| 4115 | GWR expenditure        | £ | 1250 |
| 4122 | Bandstand events       | £ | 7500 |
| 4126 | Timeline reserves      | £ | 0    |

TOTAL £14,750

The amendment to the proposal was voted on and fell. The original motion was voted on and it is

#### RECOMMENDED

That the proposed draft art budget be as follows

|      |                        |   |  |
|------|------------------------|---|--|
| 4114 | Arts Grants            | £ | 3,500  |
| 4108 | Art general activities | £ | 500 for newsletter & £2,000 for general art activities |
| 4115 | GWR expenditure        | £ | 1250   |
| 4122 | Bandstand events       | £ | 7500   |
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TOTAL £14,750

The Joint Arts Committee discussed whether there should more flexibility in the Arts Grants process for example to grants being allocated twice a year once in the Spring and again in the Autumn. It was explained that when this system was in place previously, flaws occurred in the process with organisations making duplicate and multiple applications in one financial year and resources in respect of staff administration time was proving costly.

#### RESOLVED

That there should be only one round of grant applications per year that would cover both general and arts grants separately.

#### 25. TIMELINE PROJECT UPDATE

Ann reported that as the re-development of Riverside is delayed until Autumn 2019 there was now no rush in respect of the Time Line. Ann will be meeting with the artist in order that he can work on the revised drawings over the winter months. Ann will draft information in respect of the wording on the panels and will liaise with Dawn in respect of this information.

#### 26. REPRODUCTION OF CLOCK TOWER POSTERS

It was reported that:-

All the images on the Clocktower are © the artist Sebastian Boyesen.

Ann has been in contact with the artist and she was able to report that he is delighted that there are members of the public interested in having poster reproductions. The Artist does not want the administration workload of selling the posters himself, and is happy for Keynsham Town Council to produce and sell posters, with a modest royalty payment on each sale of 7.5%.

The artist suggests the Town Council do a limited print run of selected images, possibly in different sizes (e.g. A2 and A3).

A member of the Committee suggested choosing 6 posters and producing multiple copies of these to sell on. The Deputy Town Clerk reported that this may not be appropriate as monies could be wasted, as currently there was not a demand for the posters and only a couple of members of the public had requested the opportunity to purchase the same. She suggested that perhaps a notice could be put at the station stating that reproductions were available on request.

It was reported that David is currently in the process of sourcing posters for the next poster display at the station.

27. THE SPACE UPDATE

Ric Davison provided an update to the Committee as follows:

The October programme of events, to date, looks great. Also, he is currently awaiting the statistics in respect of the number of visitors coming to Keynsham for the Comedian Club events.

28. UPDATE ON LIVE STREAMING

It was reported that this had come to bit of a halt due to the installation of the wi fi. There seems to be some confusion at B&NES as to who is to be responsible for the installation and when it is to be installed. Also, the Technical person leading on the project still needs to confirm whether the planning application has been submitted and confirm that quotes have been sought for the actual installation. Those involved in this project will be reminded that the Town Council funding for the project needs to be spent by 31<sup>st</sup> March 2019 and that feedback on progress needs to be reported to Town Council by the middle of November in preparation for budgeting for 2019/20.

29. CURRENT ARTS ACTIVITIES IN KEYNSHAM

Joe reported the following: -

- (i) The Minerva Owl auction of which the Art Space Owl was part will take place on 17<sup>th</sup> October in Bath.
- (ii) The Art Space group have an AGM and election of officers coming up.
- (iii) The next pop Art Shop will be taking place in the upstairs room of the Canteen on Temple Street and this will be promoted through posters and social media.

- (iv) Ric said that he was disappointed that the current edition and previous edition of the Arts Newsletter did not include any information/or feedback on the Music Festival. The Deputy Town Clerk reported that Ric was on the distribution list of all arts groups that are contacted to make submissions for each publication and that others including the Art space had submitted articles.

30. DATE OF NEXT MEETING

RESOLVED:

That the date of the next meeting be scheduled for Wednesday 9<sup>th</sup> January 2019 at 10.30 a.m.

The meeting closed at 12.15 p.m.

Signed: ..... Date: .....  
(Chairman)