Keynsham Town Council Current Year

Detailed Income & Expenditure by Budget Heading 31/03/2020

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 SALARY/EMP.NI/PENSION CONT.								
4001 Salary - Town Clerk	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4002 Salary - Deputy Town Clerk	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4003 Salary - Admin Officer	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4004 Salary - Admin Assistant	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4005 Salary - Admin Assistant	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4006 Administrative Assistant	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4121 NDP Co-ordinator	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
SALARY/EMP.NI/PENSION CONT. :- Indirect Expenditure	**14,744**	**161,461**	**194,750**	**33,289**	**0**	**33,289**	**82.9%**	**0**
Net Expenditure	**(14,744)**	**(161,461)**	**(194,750)**	**(33,289)**				
102 ESTABLISHMENT								
1035 Recovered Expenses	0	(161)	0	161			0.0%	
1040 Miscellaneous Income	0	1,119	1,200	81			93.3%	
1178 Community Infrastructure Levy	0	191,110	0	(191,110)			0.0%	
1190 Interest received	177	2,770	1,800	(970)			153.9%	
ESTABLISHMENT :- Income	**177**	**194,839**	**3,000**	**(191,839)**			**6494.6%**	**0**
4008 BACS errors	0	(36)	0	36		36	0.0%	
4010 Recruitment expenses	137	201	500	299		299	40.2%	
4020 Office security	0	591	600	9		9	98.6%	
4021 Office Furniture	0	0	100	100		100	0.0%	
4022 Office Equipment	0	0	500	500		500	0.0%	
4024 Office Heating/Lighting/Water	26	770	2,500	1,730		1,730	30.8%	
4025 Office Cleaning	42	1,068	2,000	932		932	53.4%	
4026 Electrical testing	0	0	600	600		600	0.0%	
4027 Insurance	546	8,428	10,000	1,572		1,572	84.3%	
4028 Office rates	0	6,902	8,500	1,598		1,598	81.2%	
4030 Office rental	0	16,000	22,000	6,000		6,000	72.7%	
4031 Office repairs & maintenance	0	19	500	481		481	3.8%	
4032 Office Move	0	0	10,000	10,000		10,000	0.0%	
4033 Project professional fees	0	0	3,000	3,000		3,000	0.0%	
4034 Office Disruption	684	8,505	0	(8,505)		(8,505)	0.0%	
4040 Recycling & Waste	0	114	200	86		86	57.2%	
4041 Photocoper charges	101	2,240	1,500	(740)		(740)	149.3%	
4042 Photocopier lease	523	2,666	2,400	(266)		(266)	111.1%	
4043 Postage	66	605	900	295		295	67.2%	
4045 Stationery	34	1,037	1,000	(37)		(37)	103.7%	
4046 Office Telephone/fax costs	120	1,178	1,650	472		472	71.4%	
4047 Telephone lease	0	193	300	107		107	64.3%	

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4048	Newsletter	0	4,050	4,350	300		300	93.1%	
4060	Publicity	0	303	2,000	1,697		1,697	15.2%	
4061	Accommodation hire	206	1,077	1,900	823		823	56.7%	
4062	Advertising	0	25	220	195		195	11.4%	
4063	Audit	0	425	2,500	2,075		2,075	17.0%	
4064	Yr. End Closedown	0	204	500	296		296	40.8%	
4070	Bank charges	10	142	300	158		158	47.3%	
4075	Conference fees	299	372	400	28		28	93.1%	
4080	Election costs	0	0	5,200	5,200		5,200	0.0%	
4085	I.T.Support	687	6,257	10,000	3,743		3,743	62.6%	
4086	Replacement IT Equipment	0	245	1,000	755		755	24.5%	
4087	Website Expenditure	0	400	3,345	2,945		2,945	12.0%	
4088	Payroll/Accounts	29	2,732	1,700	(1,032)		(1,032)	160.7%	
4089	Emp Law/H&S	548	3,832	4,600	768		768	83.3%	
4090	Professional fees	1,050	3,212	5,000	1,788		1,788	64.2%	
4091	Refreshments	19	290	450	160		160	64.5%	
4092	Membership/subscriptions	0	3,414	3,000	(414)		(414)	113.8%	
4093	Training	158	1,006	5,000	3,994		3,994	20.1%	
4094	Travel/subsistence	0	95	1,000	905		905	9.5%	
4096	Miscellaneous	0	521	100	(421)		(421)	520.9%	
4110	Chairman's Allowance	95	95	500	405		405	19.0%	
4111	Chain of Office	0	0	500	500		500	0.0%	
	ESTABLISHMENT :- Indirect Expenditure	**5,380**	**79,178**	**122,315**	**43,137**	**0**	**43,137**	**64.7%**	**0**
	Net Income over Expenditure	**(5,203)**	**115,662**	**(119,315)**	**(234,977)**				
103	ACTIVITIES/SERVICES								
1040	Miscellaneous Income	0	133	0	(133)			0.0%	
1048	Arts	63	63	0	(63)			0.0%	
1049	Sale of Clock Tower Book	0	0	500	500			0.0%	
1052	GWR Posters	0	125	0	(125)			0.0%	
1055	Keynsham Winter Festival	0	4,495	3,500	(995)			128.4%	
1063	Photocopying income	0	21	0	(21)			0.0%	
1064	Grant Evening Sponsorshio	0	600	0	(600)			0.0%	
	ACTIVITIES/SERVICES :- Income	**63**	**5,437**	**4,000**	**(1,437)**			**135.9%**	**0**
4128	Grant Evening Expenditure	0	532	0	(532)		(532)	0.0%	
	ACTIVITIES/SERVICES :- Direct Expenditure	**0**	**532**	**0**	**(532)**	**0**	**(532)**		**0**
4101	Christmas lights	0	377	6,000	5,623		5,623	6.3%	
4102	GPOC	0	0	3,000	3,000		3,000	0.0%	

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4103 Business & Tourism	426	878	5,000	4,122		4,122	17.6%	
4104 Keynsham Winter Festival	160	12,100	9,000	(3,100)		(3,100)	134.4%	
4106 Music Festival	0	18,000	18,000	0		0	100.0%	
4108 Arts - general activities	0	0	3,000	3,000		3,000	0.0%	
4114 Arts Grants	0	0	50	50		50	0.0%	
4115 GWR Expenditure	0	755	1,500	745	240	505	66.3%	
4122 Bandstand Events	0	5,744	7,500	1,756		1,756	76.6%	
4123 Keynsham in Bloom	0	3,500	3,500	0		0	100.0%	
ACTIVITIES/SERVICES :- Indirect Expenditure	**586**	**41,354**	**56,550**	**15,196**	**240**	**14,956**	**73.6%**	**0**
Net Income over Expenditure	**(524)**	**(36,449)**	**(52,550)**	**(16,101)**				
6000 plus Transfer from EMR	0	4,500						
Movement to/(from) Gen Reserve	**(524)**	**(31,949)**						
104 GRANTS								
4105 KTC Grants	390	14,350	20,000	5,650		5,650	71.8%	
GRANTS :- Indirect Expenditure	**390**	**14,350**	**20,000**	**5,650**	**0**	**5,650**	**71.8%**	**0**
Net Expenditure	**(390)**	**(14,350)**	**(20,000)**	**(5,650)**				
105 OTHER GRANTS & CONTRIBUTIONS								
4116 Dial a ride	0	3,500	3,500	0		0	100.0%	
4124 Keynsham Market	0	500	500	0		0	100.0%	
THER GRANTS & CONTRIBUTIONS :- Indirect Expenditure	**0**	**4,000**	**4,000**	**0**	**0**	**0**	**100.0%**	**0**
Net Expenditure	**0**	**(4,000)**	**(4,000)**	**0**				
106 PLANNING & DEVELOPTMENT								
4120 Neighbourhood Plan	3,608	9,184	30,000	20,816		20,816	30.6%	
PLANNING & DEVELOPTMENT :- Indirect Expenditure	**3,608**	**9,184**	**30,000**	**20,816**	**0**	**20,816**	**30.6%**	**0**
Net Expenditure	**(3,608)**	**(9,184)**	**(30,000)**	**(20,816)**				
6000 plus Transfer from EMR	0	2,589						
Movement to/(from) Gen Reserve	**(3,608)**	**(6,595)**						
201 GROUNDSTAFF SALARIES								
4301 Salaries - Gr. Maint. CEM.	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4302 Salaries - Grounds Supervisor	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4303 Salaries - Grounds Mtce 1	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4306 Salaries - Grounds Mtce 2	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	91.7%	
4307 Bandstand Attendant	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	44.3%	
4308 Salary - Litter Picker	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	60.9%	
4309 Salary- Football attendant	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	0.0%	
GROUNDSTAFF SALARIES :- Indirect Expenditure	**7,232**	**90,435**	**108,850**	**18,415**	**0**	**18,415**	**83.1%**	**0**
Net Expenditure	**(7,232)**	**(90,435)**	**(108,850)**	**(18,415)**				
202 CEMETERY								
1010 Cemetery	6,826	36,473	35,000	(1,473)			104.2%	
CEMETERY :- Income	**6,826**	**36,473**	**35,000**	**(1,473)**			**104.2%**	**0**
4402 Cemetery General maintenance	1,936	8,868	15,000	6,132		6,132	59.1%	
4403 Chapel Restoration Reserve	0	0	5,000	5,000		5,000	0.0%	
4405 Cemetery utilities	57	531	750	219		219	70.9%	
4406 Cemetery Rates	0	1,448	1,460	12		12	99.2%	
4407 Driveway Reserve	0	0	5,000	5,000		5,000	0.0%	
CEMETERY :- Indirect Expenditure	**1,993**	**10,847**	**27,210**	**16,363**	**0**	**16,363**	**39.9%**	**0**
Net Income over Expenditure	**4,833**	**25,625**	**7,790**	**(17,835)**				
203 SPORTS FACILITIES								
1045 Manor Road	720	4,030	4,150	120			97.1%	
1046 Multi Sports	0	190	100	(90)			189.7%	
SPORTS FACILITIES :- Income	**720**	**4,219**	**4,250**	**31**			**99.3%**	**0**
4650 Mowing/marking out/pitch re-in	208	12,594	2,100	(10,494)		(10,494)	599.7%	
4653 Manor Rd. other costs	578	2,020	9,000	6,980		6,980	22.4%	
4654 Manor Road Utilities	31	408	500	92		92	81.7%	
4670 Multi-sports General Maintenan	0	72	2,000	1,928		1,928	3.6%	
4674 Skateboard Park	0	(1,350)	0	1,350		1,350	0.0%	
SPORTS FACILITIES :- Indirect Expenditure	**817**	**13,744**	**13,600**	**(144)**	**0**	**(144)**	**101.1%**	**0**
Net Income over Expenditure	**(97)**	**(9,525)**	**(9,350)**	**175**				
204 VEHICLE/WORKSHOP RUNNING COS								
4501 New Vehicle	0	0	3,000	3,000		3,000	0.0%	
4505 Vehicle running costs	316	4,575	3,750	(825)		(825)	122.0%	
4506 Workshop Rent	436	4,356	5,200	844		844	83.8%	
4507 Workshop Rates	0	491	600	109		109	81.8%	
4509 Workshop running costs	93	715	1,000	285		285	71.5%	
ICLE/WORKSHOP RUNNING COS :- Indirect Expenditure	**845**	**10,136**	**13,550**	**3,414**	**0**	**3,414**	**74.8%**	**0**
Net Expenditure	**(845)**	**(10,136)**	**(13,550)**	**(3,414)**				

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205 RECREATION GROUNDS								
1038 Footpaths Agency	0	0	720	720			0.0%	
1047 Grounds Maint. Services	465	240	0	(240)			0.0%	
RECREATION GROUNDS :- Income	**465**	**240**	**720**	**480**			**33.3%**	**0**
4502 Play Area Inspection service	0	(285)	700	985		985	(40.7%)	
4508 Rec.Grounds/Gen.Maintenance	978	3,618	5,500	1,882		1,882	65.8%	
4511 G. Maint. Workwear	3	375	500	125		125	75.1%	
4512 G. Maint. Training	645	740	2,000	1,260		1,260	37.0%	
4601 Bus Shelter maintenance	0	62	500	438		438	12.3%	
4603 Noticeboards (new/replacement)	0	0	3,000	3,000		3,000	0.0%	
4604 Litter/Dog Bins	0	111	500	389		389	22.2%	
4605 Tree Planting	0	70	500	430		430	14.0%	
4606 Noticeboard maintenance	0	10	250	240		240	4.0%	
4607 Bandstand Maintenance	72	261	3,500	3,239		3,239	7.5%	
4608 Benches	0	0	1,000	1,000		1,000	0.0%	
4674 Skateboard Park	1,600	1,600	0	(1,600)		(1,600)	0.0%	
RECREATION GROUNDS :- Indirect Expenditure	**3,298**	**6,563**	**17,950**	**11,387**	**0**	**11,387**	**36.6%**	**0**
Net Income over Expenditure	**(2,833)**	**(6,323)**	**(17,230)**	**(10,907)**				
206 CHAPEL								
4401 Chapel maintenance	0	422	5,000	4,578		4,578	8.4%	
CHAPEL :- Indirect Expenditure	**0**	**422**	**5,000**	**4,578**	**0**	**4,578**	**8.4%**	**0**
Net Expenditure	**0**	**(422)**	**(5,000)**	**(4,578)**				
210 CAPITAL PROJECTS								
4704 Play Area equipment replacemen	0	0	8,000	8,000		8,000	0.0%	
4711 Play area refurbish./resurface	0	202	3,000	2,798		2,798	6.7%	
4712 CIL Expenditure	0	0	25,000	25,000		25,000	0.0%	
4714 Bandstand Roof	0	0	2,000	2,000		2,000	0.0%	
4718 Capital Equipment Reserve	0	0	3,000	3,000		3,000	0.0%	
CAPITAL PROJECTS :- Indirect Expenditure	**0**	**202**	**41,000**	**40,798**	**0**	**40,798**	**0.5%**	**0**
Net Expenditure	**0**	**(202)**	**(41,000)**	**(40,798)**				
6000 plus Transfer from EMR	0	25,000						
Movement to/(from) Gen Reserve	**0**	**24,798**						

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301	ALLOTMENTS								
1001	Allotments (Inc)	195	391	360	(31)			108.5%	
	ALLOTMENTS :- Income	**195**	**391**	**360**	**(31)**			**108.5%**	**0**
4801	Allotments (Exp)	0	1,494	1,500	6		6	99.6%	
	ALLOTMENTS :- Indirect Expenditure	**0**	**1,494**	**1,500**	**6**	**0**	**6**	**99.6%**	**0**
	Net Income over Expenditure	**195**	**(1,103)**	**(1,140)**	**(37)**				
401	YOUTH								
1056	TimeOut	0	303	0	(303)			0.0%	
1058	Youth Funding - External	805	805	0	(805)			0.0%	
	YOUTH :- Income	**805**	**1,108**	**0**	**(1,108)**				**0**
4117	KeynshamNow	324	973	1,200	227		227	81.1%	
4118	Youth Funding/External/Exp.	0	2,604	9,320	6,716		6,716	27.9%	
4119	Timeout/Youth	63	1,431	12,470	11,039		11,039	11.5%	
4130	Salary - Youth Team Leader	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4131	Salary - Support Youth Worker	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4132	Salary - Asst.Supp Yth Worker	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4133	Salary - Youth Support Worker	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4134	Salary - Youth Worker	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4135	Salary - Apprentice Youth Work	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4136	Salary-Asst.Support Youth Work	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
4137	Temp. Youth Worker	[redacted]	[redacted]	[redacted]	[redacted]		[redacted]	[redacted]	
	YOUTH :- Indirect Expenditure	**3,032**	**35,634**	**72,990**	**37,356**	**0**	**37,356**	**48.8%**	**0**
	Net Income over Expenditure	**(2,227)**	**(34,527)**	**(72,990)**	**(38,463)**				
6000	plus Transfer from EMR	0	50,854						
	Movement to/(from) Gen Reserve	**(2,227)**	**16,327**						
501	PRECEPT								
1176	Precept	0	581,478	581,478	0			100.0%	
1177	Parish Grant from B&NES	0	0	4,025	4,025			0.0%	
	PRECEPT :- Income	**0**	**581,478**	**585,503**	**4,025**			**99.3%**	**0**
	Net Income	**0**	**581,478**	**585,503**	**4,025**				
601	ANNUAL REPAYMENTS								
4803	Monthly recovery	0	15,850	15,850	0		0	100.0%	
	ANNUAL REPAYMENTS :- Indirect Expenditure	**0**	**15,850**	**15,850**	**0**	**0**	**0**	**100.0%**	**0**
	Net Expenditure	**0**	**(15,850)**	**(15,850)**	**0**				

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Grand Totals:- Income	**9,251**	**824,184**	**632,833**	**(191,351)**			**130.2%**	
Expenditure	**41,926**	**495,386**	**745,115**	**249,729**	**240**	**249,489**	**66.5%**	
Net Income over Expenditure	**(32,675)**	**328,798**	**(112,282)**	**(441,080)**				
plus Transfer from EMR	**0**	**82,943**						
Movement to/(from) Gen Reserve	**(32,675)**	**411,741**						