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**To** All Members of the EATH Committee:

Keynsham Town Councillors: Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, Joe Tymkow

**Dear Members**

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **MAKEPSACE, RIVERSIDE TERRACE, KEYNSHAM on WEDNESDAY 1<sup>st</sup> JULY 2026 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 25<sup>th</sup> June 2026  
Katherine Sears, Deputy Town Clerk

**EMERGENCY EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

## EATH COMMITTEE AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

### 3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

#### **RECOMMENDATION:**

*To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.*

### 4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

### 5. RECORD OF PREVIOUS MEETINGS

#### **RECOMMENDATION:**

*That the minutes of the EATH Committee meeting held on 6<sup>th</sup> May 2026 (previously circulated) be signed by the Chairman.*

### 6. EATH COMMITTEE BUDGET 2026/27 (attached)

#### **RECOMMENDATION:**

*To receive and note the EATH budget and income for 2026/27.*

### 7. FOOD FESTIVAL

*RECOMMENDATION:*

*To discuss the possibility of a food festival being held in Keynsham.*

8. GWR STATION POSTERS

*RECOMMENDATION:*

- i) Receive update on current set of posters.*
- ii) Decide on frequency and subject of future sets.*

9. HERITAGE OPEN DAYS 2026

*RECOMMENDATION:*

*Receive update from Business and Community Engagement Officer (BCEO).*

10. FARMERS MARKET

*RECOMMENDATION:*

- i) Receive update from DTC on KTC activities at the August Farmer's Market.*
- ii) Confirm if Councillors are available to support this event.*

11. COAT OF ARMS

*RECOMMENDATION:*

*To receive update from DTC.*

12. KEYNSHAM WINTER FESTIVAL DRAFT BUDGET (attached)

*RECOMMENDATION:*

*To receive and note the draft budget for Winter Festival 2026.*

13. KEYNSHAM WINTER FESTIVAL 2026

a) Layout

*RECOMMENDATION:*

*To discuss layout of the event.*

b) Stall Enquiry Update

*RECOMMENDATION:*

*To receive update from DTC.*

c) Entertainment

*RECOMMENDATION:*

*To discuss entertainment options.*

d) Theme - Nutcracker

**RECOMMENDATION:**

*To decide on branding style for the event.*

**14. DATE OF NEXT MEETING**

**RECOMMENDATION:**

*To note that the next meeting of this Committee will be held on **WEDNESDAY 2<sup>nd</sup> September 2026 at 4.00 p.m. in MakeSpace.***