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To All Members of the EATH Committee:

Keynsham Town Councillors: Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, Joe Tymkow

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICES, KEYNSHAM ON WEDNESDAY 2ND SEPTEMBER 2026 AT 4 P.M.**

The Agenda for the meeting appears below.

Signed on 27th August 2026
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 4th August 2026 (previously circulated) be signed by the Chairman.

6. EATH COMMITTEE BUDGET 2026/27 (attached)

RECOMMENDATION:

To receive and note the EATH budget and income for 2026/27.

7. GWR STATION POSTERS

RECOMMENDATION:

- i) To review the set of "Then and Now" Posters.*
- ii) To review the set of "WW1 Commemoration" Posters.*

8. KEYNSHAM WINTER FESTIVAL DRAFT BUDGET (to be presented at the meeting)

RECOMMENDATION:

To receive and note the draft budget for Winter Festival 2026.

9. KEYNSHAM WINTER FESTIVAL 2026

a) Layout

RECOMMENDATION:

Receive and note any updates on the event layout.

b) Stall Enquiry Update

RECOMMENDATION:

To discuss query from stall holder on pitch size.

c) Entertainment

RECOMMENDATION:

- i) To decide on entertainment options.*
- ii) To receive and note performance timetable to date.*

10. REMEMBRANCE DAY PARADE 2026

RECOMMENDATION:

To receive and note that the Remembrance Day parade will be on Sunday 8th November.
To receive and note that a meeting is being hosted by the Royal British Legion on Sunday 6th September. The Town Clerk is attending on behalf of the Town Council and recommending that the Parade route remains the same as last year and considerations are taken to ensure the 2 minute silence is completed at 11am and not before.

11. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **WEDNESDAY 7th October 2026 at 4.00 p.m. in the Town Council office.***