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To All Members of the EATH Committee:

Keynsham Town Councillors: Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis, Hal MacFie & Andy Halliday

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, Joe Tymkow

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICES, 15 – 17 TEMPLE STREET, KEYNSHAM ON WEDNESDAY 7th OCTOBER 2026 AT 4 P.M.**

The Agenda for the meeting appears below.

Signed on 30th September 2026
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 2nd September 2026 (previously circulated) be signed by the Chairman.

6. AGE UK PRESENTATION

Presentation from Nick Howdle of Age UK B&NES regarding a proposed event to support the Keynsham community.

RECOMMENDATION:

To receive and note the information in the presentation and decide whether to support this event.

7. EATH COMMITTEE BUDGET 2026/27 (attached)

RECOMMENDATION:

To receive and note the EATH budget and income for 2026/27.

8. GWR STATION POSTERS

RECOMMENDATION:

To review the newly designed posters for the Remembrance Day period.

9. KEYNSHAM WINTER FESTIVAL DRAFT BUDGET (to be presented at the meeting)

RECOMMENDATION:

To receive and note the draft budget for Winter Festival 2026.

10. KEYNSHAM WINTER FESTIVAL 2026

Layout

- SpiroLux will set up stage outside the old Post Office.
- Bonzo is allowing us to use their terrace for a performance area, providing power, gazebo and security.
- Elsa and Anna will be in Temple Court.
- Inside stalls in The Space, Baptist Church and Leisure Centre.
- Methodist Church is having stalls, providing refreshments and Key Voices will perform.

RECOMMENDATION:

To receive and note any updates on the event layout.

Sponsorship

RECOMMENDATION

To receive and note that the income budget has been met for Sponsorship.

Stall Enquiry Update

RECOMMENDATION:

i) *To discuss query from stallholder on pitch price.*

ii) *To decide whether to pursue this suggestion from local photographer:*

"I wondered whether you'd be interested in having a photographer attend, offering family portraits throughout the event?"

My idea would be to bring a simple white wooden-style backdrop with optional Christmas props, giving families the choice of either a festive Christmas photograph or a more classic family portrait.

Photos would be professionally edited afterwards and uploaded to a private online gallery, where families could view and purchase their favourites. Individual digital images would be around £7-£10, with discounted options for multiple purchases.

I'd provide all of my own equipment and set-up. My backdrop is approximately 5ft wide x 6ft high, so I'd just need a suitable space plus enough room in front to photograph families.

Entertainment

Super Pirates are confirmed for Riverside Square from 12.30 to 15.30

Elsa and Anna meet and greet from 13:15 to 17:45

Olaf Mascot – staff member

Stilt Walker - £305

Magician - £250 for 3-hour walkabout performance

RECOMMENDATION:

- i) *To receive and note performance timetables to date*
- ii) *To decide whether to proceed with Stilt Walker and Magician*

Friday Night Christmas Tree Lights Turn On

RECOMMENDATION

- i) *To receive and note the tree will be arriving in the morning of 24th November*
- ii) *To receive and note update from St John's regarding the plans for this evening*

Window Display Competition

RECOMMENDATION

- i) *To decide on a date to judge the window displays*
- ii) *To agree who will be invited to be our guest judge*
- iii) *To decide whether to include pubs and restaurants in a new category. If so, how would this work?*

Event Permit

SAGE meeting is on 22nd October with B&NES, the Police, Avon Fire, Ambulance Service, Transport, Traffic Management, National Highways.

RECOMMENDATION:

To receive and note update, DTC to report back to EATH Committee on the outcome of the meeting.

11. REMEMBRANCE DAY PARADE 2026

RECOMMENDATION:

To receive and note that the Remembrance Day parade will be on Sunday 8th November. Councillors are to meet in Ashton Way car park at 9am, then assemble on the High Street to Parade at 9.15am.

12. BANDSTAND 2027 (report attached)

The Bandstand programme this year has received a number of lovely comments from grateful residents, it has been our biggest programme yet.

Kate, our Admin Assistant, has taken the lead on this programme and has done a great job. She has a proposal to make to the Committee.

RECOMMENDATION:

To discuss the attached proposal and decide whether this is something to consider for the Bandstand Programme 2027.

13. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **WEDNESDAY 4th NOVEMBER 2026 at 4.00 p.m. in the Town Council office.***

14. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDATION:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. Agenda item 15 to progress financial issues.

15. EATH COMMITTEE BUDGET 2027/28 (to follow)

RECOMMENDATION:

To discuss and recommend EATH budget for 2027/28 to Full Council.