



Katherine Sears – Deputy Town Clerk
15-17 Temple Street,
Keynsham, Bristol BS31 1HF
Telephone: 01179 868683
Email: deputytownclerk@keynsham-tc.gov.uk
www.keynsham-tc.gov.uk

To All Members of the EATH Committee:

Keynsham Town Councillors: Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis, Hal MacFie & Andy Halliday

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, Joe Tymkow

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICES, 15 – 17 TEMPLE STREET, KEYNSHAM ON WEDNESDAY 4th NOVEMBER 2026 AT 4 P.M.**

The Agenda for the meeting appears below.

Signed on 30th October 2026
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 7th October 2026 (previously circulated) be signed by the Chairman.

6. EATH COMMITTEE BUDGET 2026/27 (attached)

RECOMMENDATION:

To receive and note the EATH budget and income for 2026/27.

7. GWR STATION POSTERS (attached)

RECOMMENDATION:

- i) To decide whether to commence the Capture Keynsham competition in December, see report and Terms & Conditions.*
- ii) To discuss whether there are other ideas for set of posts for 2027.*

8. KEYNSHAM WINTER FESTIVAL 2026 - DRAFT BUDGET (attached)

RECOMMENDATION:

- i) To receive and note the draft budget for Winter Festival 2026.*
- ii) To decide whether to book further entertainment for Riverside Square for after SuperPirates.*
- iii) To decide whether to purchase trophies for the winners of the Window Display (attached).*

9. KEYNSHAM WINTER FESTIVAL 2026

RECOMMENDATION:

- i) To receive and note the programme for the Winter Festival 2026.*
- ii) Councillors to let DTC know what hours they are available to help at the event.*

10. REMEMBRANCE DAY PARADE 8th NOVEMBER 2026

RECOMMENDATION:

Receive and note the timeline of the Parade.

09:00 - Councillors to meet in Ashton Way Car Park, then make way to High Street

09:15 – Parade leaves High Street to march to St John's

09:30 - Church Service starts

10:30 - Parade will form up in front of Church

10:55 - Arrive at Memorial Gates for Service

11:15 - Parade marches off, turning around on roundabout on Bath Hill, then marches full length of High Street, falling out near/outside St John's Church.

11. AGEING WELL TOGETHER 2027

RECOMMENDATION:

To receive and note verbal update from DTC on the progress on this event.

12. KEYNSHAM SPRING SHOW 20th MARCH 2027

RECOMMENDATION:

- i) To decide on a group entry with an environmentally friendly theme.*
- ii) To decide on the branding for the Spring Show 2027.*

13. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **WEDNESDAY 9th DECEMBER 2026 at 4.00 p.m. in the Town Council office.***

14. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDATION:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. Agenda item 15 to progress financial issues.

15. EATH COMMITTEE BUDGET 2027/28 (to follow)

RECOMMENDATION:

To discuss and recommend EATH budget for 2027/28 to Full Council, in particular for Business and Tourism.