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To All Members of the Environmental and Sustainability Committee:

Keynsham Town Councillors: A Beaumont, D Biddleston, E Cannon, C Leonard,
H MacFie and A Wait

Lead Community Organisations: Richard Prior, Churches Together
Alan Greenfield
Claire Mock-Munoz De Luna (B&NES)

cc. All Other Town Councillors

Dear Members of the Environment and Sustainability Committee

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on Tuesday 28th July 2026 commencing at 6.30 pm in the **TOWN COUNCIL OFFICE**, 15-17 Temple Street, Keynsham, BS31 1HF

Signed on 23rd July 2026

By Amanda Hazell, Responsible Finance Officer

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA

1. APOLOGIES

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019/amended 20 May 2025) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 26th May 2026 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. FARMER'S MARKET

The Farmer's Market dates for August and September are the 8th August 2026 and 12th September 2026. To note: the August Farmer's Market is when the potato competition is being judged.

RECOMMENDATION:

To consider if the Council wishes to be present at the August and September Farmer's Markets.

6. ECOLOGICAL EMERGENCY PRESS RELEASE (attached)

RECOMMENDATION:

- i) That the press release for the Ecological Emergency be received and noted.
- ii) That the Committee recommend to Council to approve the press release.

7. CLIMATE EMERGENCY PRACTICAL STEPS GUIDE (attached)

RECOMMENDATION:

- i) That the Climate Emergency Practical Steps Guide be received and noted.
- ii) That the Committee recommend to Council to approve the Guide.

8. NATIONAL REPTILE SURVEY (request attached)

The Council received the attached land access request for the National Reptile Survey. The Clerk has agreed they can access the Cemetery when there are no funerals being held.

RECOMMENDATION:

To receive and note the information regarding the National Reptile Survey.

9. CRT VOLUNTEER AWARDS (attached)

RECOMMENDATION:

To receive and note the information regarding the CRT Volunteer Awards.

10. COOL SPACES

The following has been received from B&NES:

A quick introduction to Claire (Claire Mock-Munoz-De Luna), Health Improvement Officer in the Public Health team. She is working on identifying and registering cool spaces in B&NES.

It would be extremely valuable if you and fellow Ward Councillors could identify suitable cool spaces in your Wards and encourage them to register.

I have contacted Councillor Warren also to pass on the flyer, so you may get this message again in another email soon!

RECOMMENDATION:

- i) To receive and note the information received from B&NES.
- ii) To reply to B&NES with a list of cool spaces.

11. ROOFTOP REVOLUTION

To receive a verbal update from Councillor Wait.

RECOMMENDATION:

To receive and note the update.

12. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)

RECOMMENDATION:

- i) To receive and note the attached KTC Environment and Sustainability Project Plan.
- ii) To decide on an item to start work on.

13. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **TUESDAY 22ND SEPTEMBER 2026 at 6.30 pm in the Town Council Office.***