



Town Clerk: Dawn Drury
15-17 Temple Street,
Keynsham, Bristol BS31 1HF
Telephone: 0117 986 8683
E-mail: townclerk@keynsham-tc.gov.uk
Website: www.keynsham-tc.gov.uk

To: All Members of the Bus Services Committee: Councillors S Leach (Formerly Alenshasy), D Biddleston, D Brassington, M Burton, E Cannon (Chair) and H MacFie.

Substitutes – Councillor Alex Beaumont and C Davis

cc. All Other Town Councillors

Dear Member

You are requested to attend a meeting of the BUS SERVICES COMMITTEE to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham BS31 1HF on **Wednesday 13th May 2026 at 7.00 p.m.**

The agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Dawn", is written over a light blue circular stamp.

Dawn Drury
Town Clerk

6th May 2026

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds you must evacuate the building by the exit and proceed to the assembly point: grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF LAST MEETING

RECOMMENDED:

That the minutes of the meeting of the Bus Services Committee held on 5th February 2026 be confirmed as a true record and signed by the Chairman.

3. REPORT FROM DIAL-A-RIDE

The Clerk to give a verbal update.

RECOMMENDED:

To receive and note the report.

4. FINANCIAL DATA SUBMITTED TO WECA IN RESPECT OF JANUARY, FEBRUARY, MARCH AND PART OF APRIL 2026 (All documents available at the meeting and in the Councillor SharePoint file).

RECOMMENDED:

To receive and note the information.

5. COMPLAINTS AND COMPLIMENTS LOG

RECOMMENDED:

To note that there have been no complaints or compliments since the last meeting on 5th February 2026.

6. HIGHLIGHT REPORT QUARTER 4 - JANUARY – MARCH 2026 (In SharePoint file)

RECOMMENDED:

To receive and note the Highlight Report that was submitted for quarter 4.

7. DATE OF NEXT MEETING

RECOMMENDED:

To note that a Doodle Poll will be sent out to ascertain the date and time for a meeting. To decide on which month the next meeting of the Bus Services Committee will take place and to decide how often to hold future meetings.

8. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. Item 9 below - to progress sensitive issues.

9. CONFIDENTIAL – WECA UPDATE REPORT (Report available at the meeting)

RECOMMENDED:

To receive and note the report.