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To: All Members of the Consultation Response Group: Councillors D Biddleston, M Burton, D Cooper (Chair), C Fricker (Vice Chair) and A Beaumont

Cllrs C Davis and A Halliday - Substitutes

cc. All Other Town Councillors.

Dear Member

You are requested to attend a meeting of the CONSULTATION RESPONSE GROUP to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham BS31 1HF on **Tuesday 25<sup>th</sup> August 2026 at 6.00 p.m.**

The agenda for the meeting appears below.

Dawn Drury  
Town Clerk

20<sup>th</sup> August 2026

### EMERGENCY EVACUATION PROCEDURE

**When the continuous alarm sounds you must evacuate the building by the exit and proceed to the assembly point: grassed area past St. Cadoc House, Temple Street.**

**Arrangements are in place for the safe evacuation of disabled people.**

### AGENDA

1. APOLOGIES FOR ABSENCE

*RECOMMENDED:*

*To receive, note and accept any apologies for absence.*

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

**RECOMMENDED:**

*To receive and note any declarations of interest.*

**3. DISPENSATIONS**

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

**RECOMMENDED:**

*To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.*

**4. RECORD OF PREVIOUS MEETINGS**

**RECOMMENDED:**

*That the Minutes of the Consultation Response Group meeting held on Monday 2<sup>nd</sup> June 2026 (previously circulated) be confirmed as a true record and signed by the Chairman.*

**5 i) A4 – BATH TO BRISTOL PROJECT CONSULTATION (Consultation questions attached)**

**RECOMMENDED:**

- (i) *To receive, note, consider and respond to the A4 Bath to Bristol Project Consultation.*
- (ii) *That the responses be reported to the Town Council meeting on 15<sup>th</sup> September 2026.*
- (iii) *That the Clerk submits the Town Council's response by the deadline of 22<sup>nd</sup> September 2026.*

**5 ii) HOUSING SERVICES ENFORCEMENT AND FINANCIAL PENALTY POLICY CONSULTATION (Document and consultation questions attached)**

**RECOMMENDED:**

- (i) *To receive, note, consider and respond to the Housing Services Enforcement and Financial Penalty Policy Consultation.*
- (ii) *That the responses be reported to the Town Council meeting on 15<sup>th</sup> September 2026.*
- (iii) *That the Clerk submits the Town Council's response by the deadline of 23<sup>rd</sup> September 2026.*

6. DATE OF NEXT MEETING

*RECOMMENDED:*

*To note that a Doodle Poll will be sent out to ascertain the date and time of the Group's next meeting.*