



Town Clerk: Dawn Drury
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To: All Members of the Consultation Response Group: Councillors D Biddleston, M Burton, D Cooper (Chair), C Fricker (Vice Chair) and A Beaumont

Cllrs C Davis and A Halliday - Substitutes

cc. All Other Town Councillors.

Dear Member

You are requested to attend a meeting of the CONSULTATION RESPONSE GROUP to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham BS31 1HF on **Tuesday 6th October 2026 at 6.00 p.m.**

The agenda for the meeting appears below.

Dawn Drury
Town Clerk

30th September 2026

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds you must evacuate the building by the exit and proceed to the assembly point: grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

AGENDA

1. APOLOGIES FOR ABSENCE

RECOMMENDED:

To receive, note and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

RECOMMENDED:

To receive and note any declarations of interest.

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDED:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDED:

That the Minutes of the Consultation Response Group meeting held on Tuesday 25th August 2026 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted. Agenda item 7 – to progress sensitive issues.

6. B&NES DRAFT LOCAL PLAN CONSULATION – (Documents in the Cllr SharePoint & as below recommendation (i))

RECOMMENDED:

(i) To receive and note the following documents:

Chapter 1 District Wide Strategy Reg 19

Chapter 2 Bath Reg 19

Chapter 3 B2B Reg 19

Chapter 4 Somer Valley Reg 19

Chapter 5 Rural Reg 19

Draft Local Plan comments booklet

CONFIDENTIAL – Clerk's Draft Local Plan Soundness document

CONFIDENTIAL – Clerk's Keynsham Town Council Challenge Matrix for the Draft Local Plan document

- (ii) Councillors should look at Chapter 1 District Wide Strategy Reg 19, Chapter 2 Bath Reg 19 and Chapter 3 B2B Reg 19, in particular.*
- (iii) That Councillors read the two confidential documents and make comments on the site locations using the draft local plan comments document*
- (iv) That Councillors come to the meeting prepared, so that a collective response to the draft local plan policies can be formulated and presented to full Council for consideration on Tuesday 20th October 2026.*

7. DATE OF NEXT MEETING

RECOMMENDED:

To note that a Doodle Poll will be sent out to ascertain the date and time of the Group's next meeting.