

KEYNSHAM TOWN COUNCIL

Minutes of the Youth Strategy Working Party meeting held on Thursday 29th January 2026 at 7.00 p.m. in the Town Council Office

PRESENT: A Beaumont, D Cooper and A Wait.

IN ATTENDANCE: Dawn Drury (Town Clerk)

38. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs M Burton and C Brennan.

39. DECLARATIONS OF INTEREST

There were none.

40. DISPENSATIONS

There were none.

41. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Youth Strategy Working Party meeting held on Friday 14th November 2025 be approved and signed by the Chairman.

42. FORMING A YOUTH STRATEGY

RESOLVED:

- (i) *That the review of the draft Youth Voice Questionnaire produced by the Senior Youth Worker be deferred to the next meeting.*
- (ii) *That the review of the draft history of Timeout Youth Service and KeynshamNow produced by the Town Clerk be deferred to the next meeting.*
- (iii) *To note that the Town Clerk has produced the focus section of the Youth Strategy and this will be reviewed at the next meeting.*
- (iv) *That a One Note Package for storing all completed and documents to be worked on will be set up. The Town Clerk to arrange this.*
- (v) *To note that Councillors preferred the layout of the Haringey Youth Strategy and that Keynsham Town Council's Youth Strategy should follow a similar format.*
- (vi) *That the Header Sections be divided up and allocated to specific Officers and Councillors as follows:*
 - Strategy aims – Cllr Cooper
 - Focus – Target groups (age etc) for both Youth Service and Keynsham Now - completed by Town Clerk

- History of the Youth Service and KeynshamNow - completed by Town Clerk
- Delivery – Cllr Andy Wait
- Location – Town Clerk
- Review – Cllr Andy Wait
- Youth Voice (issues affecting young people) Also, pictorial images – Youth Support Worker and Business and Community Engagement Officer (for imagery and layout of the Youth Strategy document)
- Youth Work and its curriculum - Youth Support Worker
- Partnership working – Town Clerk
- Targeted Youth Support – Cllr Martin Burton
- Young people at risk – Cllr Martin Burton
- Health and Wellbeing of young people – Cllr Caitlin Brennan
- Arts and culture – Cllr Caitlin Brennan
- Community safety – NOTE: Town Clerk to check whether to include this!
- Parents, Guardians and Carers - Youth Support Worker
- Workforce planning – Town Clerk
- Pathways to support young people (careers, employment, college) – Cllr Martin Burton
- Needs assessment NOTE: Town Clerk to check whether to include this!
- Social Media Strategy – risk factors & staying relevant – Cllr Caitlin Brennan
- Safeguarding – Town Clerk and Youth Support Worker
- Governance -Cllr Martin Burton
- Performance measurement – Cllr Deb Cooper
- Measuring and tracking impact – Cllr Deb Cooper
- Youth democracy – Cllr Alex Beaumont

43. DATE OF NEXT MEETING

RESOLVED:

To note that a date is to be arranged by Doodle Poll for a meeting in early March 2026.

The meeting finished at 7.13 p.m.

Signed: (CHAIR)

Date: