

**Minutes of the Extra Ordinary Town Council meeting held on
Tuesday 16th June 2026 in The Space, Market Walk, Keynsham at 7.00 pm.**

PRESENT: Cllrs Adrian Beaumont, Alex Beaumont, Dave Biddleston, David Brassington, Caitlin Brennan, Deb Cooper, Chris Davis, Clive Fricker, Andy Halliday, Hal MacFie and Andy Wait.

IN ATTENDANCE: Dawn Drury – Town Clerk and Amanda Hazell - RFO

26. APOLOGIES FOR ABSENCE

RESOLVED:

Apologies were received and noted from Cllrs Martin Burton and Edmund Cannon.

27. NOT PRESENT

Cllrs Souzan Leach (formerly Alenshasy) and Caroline Leonard.

28. DECLARATIONS OF INTEREST

There were none.

29. DISPENSATIONS

There were none.

30. PUBLIC PARTICIPATION

There were none present.

31. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the minutes of the Town Council meeting held on Tuesday 19th May 2026 (previously circulated), be confirmed as a true record and signed by the Chairman.

32. APPROVAL OF RECOMMENDATIONS FROM THE FINANCE AND POLICY COMMITTEE MEETING ON 9TH JUNE 2026

The Council's RFO gave an explanation to Council about the completion of the AGAR documents.

(a) ANNUAL GOVERNANCE STATEMENT 2025-2026

RESOLVED:

That the Annual Governance Statement 2025-2026 be approved and signed by the Chairman of Keynsham Town Council.

(b) ANNUAL RETURN 2025/2026 – ACCOUNTING STATEMENTS

RESOLVED:

To approve the Accounting Statements for 2025/2026 to be signed by the Chairman of the Town Council.

(c) ANNUAL RETURN 2025/2026– ACCOMPANYING SCHEDULES

RESOLVED:

(i) That the Annual Return 2025-2026 be approved and signed by the Chairman of the Council.

(ii) To approve the Schedule of Significant Variations.

(iii) To approve the Bank Reconciliation.

(iv) To approve the Reconciliation of boxes 7 and 8 for the Annual Return 2025/2026.

(d) CONFIRMATION OF DATES FOR THE EXERCISE OF PUBLIC RIGHTS 2025-2026

RESOLVED:

To use the dates 18th June 2026 – 29th July 2026 for the Exercise of Public Rights 2025-2026.

(e) CONFLICT OF INTEREST

RESOLVED:

To sign the form to confirm no conflict of interest between Keynsham Town Council and BDL LLP.

33. DATE OF NEXT MEETING

RESOLVED:

To note that the Town Council's next ordinary meeting is after this meeting at 7.30 pm.

The meeting finished at 7.13 p.m.