

KEYNSHAM TOWN COUNCIL

Minutes of the EATH Committee meeting held on
Wednesday 3rd June 2026 at 4pm in Keynsham Town Council Office

PRESENT:

Councillors: D Biddleston, C Brennan, M Burton, C Davis and H MacFie

Members: Joe Tymkow, Ric Davison, Jude Cron, Deborah Hall and Martin Woodward

IN ATTENDANCE: Cllr Andy Halliday, Amanda Leonard – Business and Community Engagement Officer

1. ELECTION OF CHAIRMAN 2026/2027

RESOLVED:

That Cllr Caitlin Brennan be elected as Chairman for the ensuing Municipal Year.

2. ELECTION OF VICE CHAIR 2026/2027

RESOLVED:

That Cllr Dave Biddleston be elected as Vice Chairman for the ensuing Municipal Year.

3. MEMBERSHIP OF THE EATH COMMITTEE 2026/2027

RESOLVED:

That the Membership for the Municipal year 2026/2027 as listed on the Agenda be received and noted.

4. TERMS OF REFERENCE

Amendments were made to the Terms of Reference as follows:-

Arts Development Activities and Marketing and Tourism Sections

RESOLVED:

To recommend to full Council the amendments to the Terms of Reference of the Committee as listed above.

5. APOLOGIES FOR ABSENCE

RESOLVED:

There were none.

6. DECLARATIONS OF INTEREST

RESOLVED:

There were none.

7. DISPENSATIONS

RESOLVED:

There were none.

8. PUBLIC PARTICIPATION

RESOLVED:

There was none.

9. RECORD OF PREVIOUS MEETINGS

RESOLVED:

That the Minutes of the EATH Committee meeting held on 6th May 2026, be confirmed as a true record and signed by the Chairman.

10. EATH COMMITTEE BUDGET 2025/26 & 2026/27

Cllr Biddleston raised a question about the usage of the general budget of £3000 plus the arts budget of £2000. Did the members want to think about an event that celebrates the arts? Cllr MacFie responded suggesting that the amount be kept as contingency until January. Cllr Brennan offered the idea of a food festival as an idea for next year. Joe Tymkow raised the question of postcard and poster production for sale.

RESOLVED:

- i) To receive and note the budget for 2025/26.*
- ii) To receive and note the budget for 2026/27.*
- iii) Deputy Town Clerk & Business and Community Engagement Officer (BCEO) to provide feedback on postcard and poster production.*
- iv) To include food festival idea as a main agenda item for the next meeting.*

11. GWR RAILWAY POSTERS

RESOLVED:

- i) To note that posters are in the office and that the grounds team will be tasked with displaying at the railway station once they have received their pink hi vis tabards from GWR.*
- ii) That the BCEO will share on social media.*

12. HERITAGE OPEN DAYS 2026

RESOLVED:

- (i) That the verbal update from the BCEO be received and noted.*
- (ii) That Leaflets will be ready for the August Farmer's Market.*
- (iii) Cllr Biddleston to liaise with the Ammonite man once the BCEO finds his contact details and looks for a suitable display site.*

13. CHRISTMAS LIGHTS

RESOLVED:

*Agreement was received on the favoured design for the Christmas lights display.
Ref IPL135 from the catalogue.*

14. COAT OF ARMS

RESOLVED:

That this item be deferred to the next EATH meeting when the DTC has spoken to TC for authentication.

15. KEYNSHAM WINTER FESTIVAL DRAFT BUDGET 2026

Cllr Biddleston has suggested additional children's activities to reduce the queuing for Santa's Grotto. A suggestion was made about a Grinch at the opposite end of the Festival site to the Grotto. Temple Court would benefit from more decoration and children's activities. Would there be budget for additional children's activities? An additional face painter will help to reduce queuing time.

RESOLVED:

- i) *An additional Face Painter was approved.*
- ii) *Officers to source additional children's meet and greet activity and to approach The Lions.*

16. KEYNSHAM WINTER FESTIVAL 2026

RESOLVED:

- i) *Agreed to increase sponsorship packages then round up the amounts to Bronze £65, Silver £130, Gold £200, Platinum £510 and Diamond £1020.*
- ii) *That the Theme for 2026 be Nutcracker – Officers to produce 2 mood boards.*

17. DATE OF NEXT MEETING

RESOLVED:

That the next EATH Committee meeting be held on Wednesday 1ST July 2026 at 4.00pm in Keynsham Town Council Office.

The meeting finished at 5.15pm.

Signed:
(Chairman)

Date: