

KEYNSHAM TOWN COUNCIL

Minutes of the Youth Strategy Working Party meeting held on Thursday 7th May 2026 at 7.00 p.m. in the Town Council Office

PRESENT: Cllrs C Brennan, M Burton and A Wait.

IN ATTENDANCE: Dawn Drury (Town Clerk) and Ella Bower (Senior Youth Leader)

In the absence of the Chair and Vice Chair of the Youth Strategy Working Party, Cllr A Wait chaired the meeting.

50. APOLOGIES FOR ABSENCE

Cllr D Cooper.

51. NOT PRESENT

Cllr A Beaumont.

52. DECLARATIONS OF INTEREST

There were none.

53. DISPENSATIONS

There were none.

54. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the Minutes of the Youth Strategy Working Party meeting held on Tuesday 3rd March 2026 be approved and signed by the Chairman.

55. FORMING A YOUTH STRATEGY

The following information gives sections still to be completed:

- Performance Measurement – to be completed from Strategic Aims approved detailing how objectives will be measured– to be produced by Cllr Cooper.
- Addition of photos for various sections.
- Index.

NB. To revisit the Performance Measurement section.

Amendments and additions discussed by the Working Party:

- Addition of page numbers on completion of the Youth Strategy.
- Page 2 - Foreword – first line Welcome to the first Keynsham (add in the words **Town Council**) Youth Strategy 2026 – 2031.
- Page 2 - Foreword – paragraph 2 – Their contributions ensure that this Strategy reflects the real needs, ambitions (add in **and pressures**) of young people in our town.
- Page 2 - Foreword – paragraph 7 to be re-written by Councillor Burton.
- Page 3 – Executive Summary – paragraph 5 – This Strategy has been developed through engagement with Young People and feedback from Community Partners.
- Page 4 – No amendments or additions required.
- Page 5 – History of KeynshamNow – Origins & Establishment paragraph 1 add in where the organisation meets.
- Page 5 – History of KeynshamNow – Development & Growth – paragraph 2 amend “It is closely linked with Keynsham Town Council to **It is part of Keynsham Town Council.**”
- Page 6 & 7 – Location - No amendments or additions required. Just add in photos of core activities including one of Music Studios.
- Page 8 – Focus - No amendments or additions required.
- Page 9 - KeynshamNow – Youth Council focus - amend poster to spell Equalities correctly.
- Page 10 - No amendments or additions required.
- Page 11 - No amendments or additions required.
- Page 12 - No amendments or additions required.
- Page 13 - No amendments or additions required.
- Page 14 – Pathways to support Young People – add the words - More information in respect of support available can be found on pages 21 – 24.
- Page 14 – Parents, Guardians and Carers (title) amend to read Parents, Carers and Guardians.
- Page 15 – add in new page Young Carers – Ella to write piece on this topic.
- Page 15 – Add KeynshamNow logo to the poster and the word KeynshamNow under My Voice Matters.
- Page 16 – Youth Work and its curriculum – vision for Youth Work at TimeOut – Our vision is that every young person aged 11 - 19 add in (**up to 25 with special needs.**)
- Page 16 – Youth Work Principles - Safeguarding and Wellbeing - good practice standards recognised by both the (amend local council's policies to **B&NES and Keynsham Town Council's Policies**) and more widespread bodies such as the National Youth Agency.
- Page 17 – Age-sensitive delivery – Possibly amend age changes to reflect changes in TimeOut, soon to be introduced.
- Page 17 – Age-sensitive delivery – add in KeynshamNow age group **age 11 – 20 years.**

- **Page 18 – add in Artwork by KeynshamNow members.** Cllr Brennan to write section on Youth Art & Culture.
- Page 19 - No amendments or additions required.
- Page 20 - No amendments or additions required.
- Page 21 – Partnership Working diagram needs tidying up.
- Page 22 - No amendments or additions required.
- Page 23 - No amendments or additions required.
- **Page 24 – Add in note: TimeOut run a C-Card condom.**
- Pages 25 – 26 – Workforce Planning - Ella to review these pages.
- Page 27 – Performance Management – Cllr Cooper work on this page.
- Page 28 – Glossary – Ella to review this page.
- Page 28 – Appendix Youth Questionnaire – From a minority ethnic background – It has been confirmed that is still acceptable to use this phrase.
- Page 29 – 31 - No amendments or additions required.

RESOLVED:

- (i) To receive and note the draft Youth Strategy document.*
- (ii) That the above amendments/additions be made to the document and this be reviewed again at the next meeting of the Youth Strategy Working Party.*

56. DATE OF NEXT MEETING

RESOLVED:

To note that a date is to be arranged by Doodle Poll for a meeting in early July 2026.

The meeting finished at 7.55 p.m.

Signed: (CHAIR)

Date: